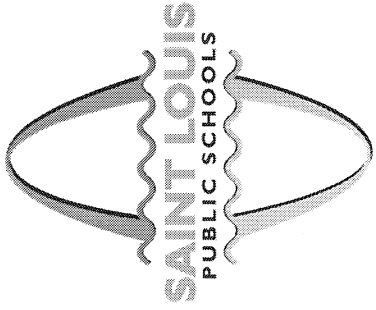




BOARD MEETING

THURSDAY, MARCH 31, 2011

A G E N D A

SPECIAL ADMINISTRATIVE BOARD

MR. RICK SULLIVAN

MS. MELANIE ADAMS

MR. RICHARD GAINES

SUPERINTENDENT OF SCHOOLS

DR. KELVIN R. ADAMS

Meeting Agenda

ST. LOUIS PUBLIC SCHOOLS
SPECIAL ADMINISTRATIVE BOARD MEETING
MARCH 31, 2011 –6:00PM
ADMINISTRATIVE BUILDING- 801 N. 11TH STREET

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comments
5. Student Recognition(s)
6. Approval of Regular Open Minutes
 - ~ October 14, 2010
 - ~ October 28, 2010
 - ~ November 16, 2010
 - ~ November 30, 2010
 - ~ December 16, 2010
- 6a. Approval of Special Meeting Open Minutes
 - ~ December 9, 2010
7. Superintendent's Report
 - a) Superintendent's Initiatives Update
 - b) Business Action Items - Consent Agenda
8. Board Member Updates
9. Adjournment

NOTES:

ST. LOUIS PUBLIC SCHOOL DISTRICT
SUPERINTENDENT'S REPORT
March 31, 2011

1.0 Preliminary

1.1 CONSENT AGENDA

- a) Information Items
 - Superintendent's Initiatives Update
- b) Business Items – Action Required
 - Consent Agenda

03-31-11-01

To ratify approval of a Memorandum of Understanding with the YWCA to provide the Emerging Entrepreneurs Program for grades 6-12 students for the period February 4, 2011 through June 7, 2013.

FUNDING SOURCE: There is no cost associated with this request

03-31-11-02

To approve a Memorandum of Understanding with the Metropolitan Police Department of the City of St. Louis to open and operate a Police Department satellite office at the Ford CEC Elementary School for the period March 11, 2011 through June 30, 2012.

FUNDING SOURCE: There is no cost associated with this request

03-31-11-03

To approve a Memorandum of Understanding with the Metropolitan Police Department of the City of St. Louis to open and operate a Police Department satellite office at the Hamilton CEC Elementary School for the period March 11, 2011 through June 30, 2012.

FUNDING SOURCE: There is no cost associated with this request

03-31-11-04

To approve a Memorandum of Understanding with Washington University to provide a tutoring program - "Latino Youth Tutoring/Mentoring" at the Long CEC Middle School for the period March 11, 2011 through June 30, 2012.

FUNDING SOURCE: There is no cost associated with this request

03-31-11-05

APPROVED AT THE
MARCH 10, 2011 MEETING

To approve a sole source contract with the Black Alliance for Educational Options (BAEO) to provide afterschool remediation programs, work with parent committees in an effort to engage parents as resources and to provide assistance with student government for the period March 11, 2011 through June 30, 2011 at a cost not to exceed \$40,000. The program will be held at the Columbia Elementary School.

FUNDING SOURCE: Non-GOB

03-31-11-06

APPROVED AT THE
MARCH 10, 2011 MEETING

To approve a sole source contract with the Black Alliance for Educational Options (BAEO) to provide afterschool remediation programs, work with parent committees in an effort to engage parents as resources and to provide assistance with student government for the period March 11, 2011 through June 30, 2011 at a cost not to exceed \$32,000. This program will be held at the Ashland Elementary School.

FUNDING SOURCE: Non-GOB

03-31-11-07

APPROVED AT THE
MARCH 10, 2011 MEETING

To approve a contract renewal with AT&T to provide cellular/wireless telephone services for the period July 1, 2011 through June 30, 2012 at a cost not to exceed \$28,000.

FUNDING SOURCE: GOB

03-31-11-08
APPROVED AT THE
MARCH 10, 2011 MEETING

To approve a contract renewal with IPNS, LLC for Cisco based maintenance services for the period July 1, 2011 through June 30, 2012 at a cost not to exceed \$200,000.

FUNDING SOURCE: GOB

03-31-11-09

To ratify approval of a payment to Medco in the amount of \$5,400 to transfer claim files to Express Scripts. During the benefits renewal process, Express Scripts was selected as the new Pharmacy provider.

FUNDING SOURCE: Non-GOB

03-31-11-10

To approve the Comprehensive Annual Financial Report (CAFR) and the Compliance Report for the Fiscal Year Ended June 30, 2010.

APRIL 21, 2011 ITEMS FOR CONSIDERATION

04-21-11-01

To approve the adoption of the District's FY 2011-2012 School Calendar.

04-21-11-02

To approve the 2011 Summer School Program for the period June 6, 2011 through June 30, 2011 at a cost not to exceed \$2.0M, pending the availability of funds.

FUNDING SOURCE: GOB

04-21-11-03

To approve an E-Rate settlement with Mitel Networks, Inc. in the amount of \$42,234.50. Because of an irregular disbursement, Mitel paid the entire cost in order to prevent fines being imposed against Mitel and the District. This cost represents the District's portion.

FUNDING SOURCE: GOB

04-21-11-04

To approve the purchase of five (5) specialized electronic workstations from Paxton Patterson for a total cost of \$14,445. The workstations will be used to upgrade the Electricity/Electronics Program at Clyde C. Miller High School.

FUNDING SOURCE: Non-GOB

04-21-11-05

To approve the purchase of five (5) Hewlett Packard networkable printers from Universal Business Supply for a total cost of \$6,150. The printers will be to upgrade the Multimedia Program at Clyde C. Miller High School.

FUNDING SOURCE: Non-GOB

04-21-11-06

To approve the purchase of general medical equipment to upgrade the Health Occupation - Emergency Medicine Program at Gateway Institute of Technology from Stryker EMS Equipment for a total cost of \$7,731.

FUNDING SOURCE: Non-GOB

04-21-11-07

To approve the purchase of one hundred ten (110) marching band uniforms and three (3) drum major uniforms from DeMoulin Uniform Company for Soldan High School in an amount not to exceed \$57,638.61.

FUNDING SOURCE: GOB

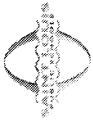
04-21-11-08

To approve the purchase of psychological educational assessment and evaluation test kits, supplemental protocols and scoring software from Pearson Psychological Corporation in an amount not to exceed \$16,257.72.

FUNDING SOURCE: Non-GOB

- 04-21-11-09** To approve the February 2011 Monthly Budget Transaction Report.
- 04-21-11-10** To approve a contract with DJ Contracting, Inc. to provide hazardous materials abatement at Central VPA High School for the period April 1, 2011 through August 1, 2011 at a cost not to exceed \$324,786 that includes a 10% contingency of \$29,526.
FUNDING SOURCE: Non-GOB
- 04-21-11-11** To approve a contract with Advance Environmental Services, Inc. to provide hazardous materials abatement at Mullanphy Elementary School for the period April 1, 2011 through August 1, 2011 at a cost not to exceed \$836,539 that includes a 10% contingency of \$76,049.
FUNDING SOURCE: Non-GOB
- 04-21-11-12** To approve a contract with Ahrens Contracting, Inc. to provide hazardous materials abatement at Jefferson Elementary School for the period April 1, 2011 through August 1, 2011 at a cost not to exceed \$633,949 that includes a 10% contingency of \$57,631.
FUNDING SOURCE: Non-GOB
- 04-21-11-13** To approve a Memorandum of Understanding with the University of Missouri Extension Program to provide nutrition education and participate in community health awareness activities for the period May 1, 2011 through June 30, 2012.
FUNDING SOURCE: There is no cost associated with this request
- 04-21-11-14** To approve a Memorandum of Understanding with Operation Food Search to provide evidence-based nutrition education and establish a cooperative relationship to implement the child feeding program, Operation Backpack for the period May 1, 2011 through June 30, 2012.
FUNDING SOURCE: There is no cost associated with this request
- 04-21-11-15** To approve the adoption of a four day work week for the month of July 2011. Employees will work 10 hour days Monday through Thursday and all District buildings will be closed on the five Fridays.
- 04-21-11-16** To approve the adoption of a comprehensive policy on the selection of high school of choice by graduating eighth grade students currently enrolled in SLPS.
- 04-21-11-17** To approve the adoption of a policy for the Business and Instructional Operations – Academic and Business Operations as it relates to Closing/Reconstitution of School Buildings.

March 31, 2011



Board Resolution

Date: February 24, 2011
To: Dr. Kelvin R. Adams, Superintendent
From: Dr. Carlinda Purcell, Dep. Supt. - Academics

Agenda Item: 03-31-11-01
Information: _____
Action: X

Action to be Approved: _____

X Memorandum of Understanding

Other Transaction Descriptors: _____

SUBJECT:

To ratify the Memorandum of Understanding (MOU) with the YWCA to provide the Emerging Entrepreneurs Program for students in grades 6-12 to introduce the concept of entrepreneurship. The program will include workshops, presentations, fieldtrips, networking with local entrepreneurs, and other activities to provide a practical application and understanding of entrepreneurship. The MOU will be for the period February 4, 2011 to June 7, 2013.

BACKGROUND:

The YWCA will coordinate the program with the Career and Technical Education Division and provide professional staff to facilitate the Emerging Entrepreneurs Program. The goals of the program are for the students to acquire the knowledge and skills to gather, analyze and apply information and ideas, communicate effectively, recognize and solve problems, and develop employment/career skills.

Accountability Plan Goal: Goal IV: Parent, Community Involvement Objective/Strategy: IV.A.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	-	-	-	-	Requisition #:
Amount:	No Cost				
Fund Source:	-	-	-	-	Requisition #:
Amount:					
Fund Source:	-	-	-	-	Requisition #:
Amount:					
Cost not to Exceed:	No Cost		Pending Funding Availability	Vendor #:	


Blake Youde, Dep. Supt. - Institutional Advancement


Dr. Carlinda Purcell, Dep. Supt. - Academics


Angela Banks, Interim Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is entered into by and between the YWCA Metro St. Louis YW-Teens Program ("YWCA") and the Career & Technical Education Division of St. Louis Public School District ("SLPS") on this 4 day of February, 2011.

1. **Purpose:** The purpose of this Memorandum of Understanding is to establish a partnership between YWCA and SLPS in order to introduce students in grades 6-12 to entrepreneurship through a series of experiential activities that will provide practical application and understanding of entrepreneurship and financial literacy. Students will participate in a variety of learning experiences that includes but is not limited to workshops, presentations, fieldtrips, networking with local entrepreneurs, elevator pitch and business competitions. The program will enhance students' understanding of economic productivity, improve participating students' business, academic, career and life skills and give them the necessary competencies to compete in a global marketplace.
2. **Program Description:** The YWCA YW-Teens Emerging Entrepreneurs Program is a year-round economic empowerment program that introduces middle and high school students (co-ed) to entrepreneurship through a series of activities: Emerging Entrepreneurs Prep Day, Emerging Entrepreneurs Elevator Pitch Competition, Emerging Entrepreneurs Institute and Emerging Entrepreneurs Showcase. Each component will incorporate in the curriculum, academic standards similar to those stated in the Missouri Show Me Standards. Emerging Entrepreneurs helps youth develop their individual abilities, skills and talents using entrepreneurship education to connect young people to school, community, and the workplace by incorporating hands-on activities and interactive learning relevant to the real world and to the students' interests and level of understanding.
3. **Scope of Services:** YWCA agrees to provide the Scope of Work (Exhibit A) reflects the true and completes description of services to be provided to SLPS.
4. **Program Goals, Success Indicators, Outcomes and Evaluation:** YWCA agrees to the Goals, Success Indicators, Outcomes and Evaluation (Exhibit B) as attached. These goals, indicators and outcomes provide a basis for ascertaining that the YWCA has delivered the services to SLPS as described in the Scope of Work.
5. **Partner Responsibilities**
YWCA agrees to:
 - Assign at least one YWCA staff member to act as liaison between the YWCA and SLPS specifically Career and Technical Education Division (CTE) staff to successfully execute this MOU.
 - Work with SLPS specifically CTE staff to select schools, devise a program schedule and enrichment activities that coincides and enhances classroom instruction.
 - Coordinate and implement the Emerging Entrepreneurs Program (as detailed in the program description above) at each school location agreed upon by YWCA and SLPS/CTE to include curriculum and supplementary materials that incorporates district/state standards, instructors, special guest speakers, competition judges, and all other required resources.
 - Provide professional and qualified staff to facilitate the Emerging Entrepreneurs Program.
 - Provide opportunities for formal and informal staff and participant feedback, evaluation of services, and will take this information into consideration when making modifications to services.
 - Provide timely responses to requests, phone calls and emails from CTE staff.
 - Report on an annual basis the progress of participant outcomes.
 - Provide training and professional development information and/or opportunities for CTE staff, teachers and youth peer leaders to increase their knowledge of the tenets of entrepreneurship.

SLPS Division of Career and Technical Education agrees to:

- Assign at least one SLPS CTE staff member to act as liaison between the YWCA and SLPS to successfully execute this MOU.
- Facilitate meeting(s) with principal and/or school staff at partnering schools to ensure successful implementation of services as outlined in the Scope of Work (Exhibit A). This also includes securing a written agreement/understanding with each participating school outlining the expectations, roles and responsibilities of the partnership between the YWCA, CTE and school.
- Register students for the Emerging Entrepreneurs Program at participating schools with a minimum of 100 students per each Emerging Entrepreneurs Elevator Pitch Competition, a maximum of 20 students per each Emerging Entrepreneurs Academy, and a maximum of 100 students per each Emerging Entrepreneurs Showcase and Conference.
- Secure program space and resources at participating school as needed for program operations (i.e. computers, internet access for student use, overhead projectors, etc.)
- Encourage active student participation in all activities to include the completion of assignments.
- Support the collection of evaluation data from students and staff to measure program impact/success.
- Provide on-site logistical support to the YWCA program staff, as needed.
- Communicate with YWCA staff in a timely manner regarding scheduling and other program impacting issues and events, i.e., school calendar, emergency school closings, SLPS policies and procedures where applicable, etc.
- Provide timely responses to requests, phone calls and emails from YWCA staff.
- Acknowledge partnership with YWCA in printed materials, media communications and other public relations mediums regarding this program. Prior approval/consent is required by the YWCA.

6. **Fundraising:** It is understood by YWCA that the SLPS does not endorse any fundraising efforts by the YWCA, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the YWCA believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.

7. **Limitation of Liability:** Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537,600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

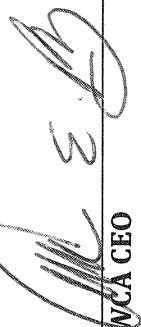
8. **Background Checks:** All YWCA personnel providing services under this MOU that may in any way come into contact with students will undergo a background check by the Department of Health and Senior Services (Family Care Safety Registry) prior to the provision of services. Background checks will be paid for by the YWCA. The SLPS shall not be liable for the cost of background checks under any circumstance. The YWCA will provide written confirmation to SLPS that the background checks on all personnel hereunder reflected no negative findings that said personnel passed the background check and are, therefore, eligible to provide services under this MOU.

9. **Student Information:** The YWCA acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the YWCA covenants and

agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The YWCA will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

10. **Term and Termination:** The term of the MOU will be 2.3 years from the Effective Date (February 4, 2011 - June 7, 2013), unless earlier terminated by either party by providing thirty (30) days written notice to the person who has signed as a representative of each party below.

The signatures below represent complete understanding and agreement to the Memorandum of Understanding by each person (Authorized SLPS Personnel or Administrator Signature Required).

_____ Authorized SLPS Personnel	 _____ YWCA CEO	 _____ YWCA Youth Division Director
------------------------------------	--	---

_____ Printed Name	Adrian E. Bracy _____ Printed Name	Spaha, M. Ford _____ Printed Name
-----------------------	--	---

_____ Date	2-4-11 _____ Date	2.4.11 _____ Date
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EXHIBIT A

Scope of Work YWCA Metro St. Louis YW-Teens Emerging Entrepreneurs Program February 4, 2011 through June 7, 2013

To prepare students to succeed in school, work and life the YWCA YW-Teens Emerging Entrepreneurs Program will provide high quality entrepreneurship education through various program components and activities for middle and high school students in the St. Louis Public School District. The YW-Teens Emerging Entrepreneurs Program includes but is not limited to the following:

1. **Emerging Entrepreneurs Institute** is a 4-week course (approximately 8 hours) held on the campuses of various middle and high schools in order to teach students how to own and operate their own business. The course culminates with the completion of a business concept and/or business plan presentation at the Emerging Entrepreneurs Showcase and Conference to be hosted by the YWCA and the SLPS Career and Technical Education Division. The Academy will be held at high schools that register for the program at the Emerging Entrepreneur Elevator Pitch Competition. The quality of the resulting business plans will be assessed by practicing entrepreneurs, and business educators.
2. **Emerging Entrepreneurs Prep Day:** is a 50-minute workshop designed to teach students basic “elevator pitch” techniques and outlines business skills needed to prepare for the Emerging Entrepreneurs Elevator Pitch Competition.
3. **Emerging Entrepreneurs Elevator Pitch Competition:** an all-day event designed for students to apply and practice ‘elevator pitch’ techniques along with other business skills by making presentations to obtain funding and other start-up resources. A networking lunch is included to allow students to interact in-person with local entrepreneurs and business leaders.
4. **Emerging Entrepreneurs Showcase:** an all-day conference geared toward students who participated in the Emerging Entrepreneurs Academy and/or competed and won 1st, 2nd, or 3rd place in the Emerging Entrepreneurs Elevator Pitch Competition. Through a combination of interactive workshops and dynamic speakers these potential entrepreneurs will hone business and life skills such as effective communication, decision making, professionalism, and customer service, etc. Students will have opportunities to network with program peers and successful adult entrepreneurs and receive feedback through individual business concept judging.

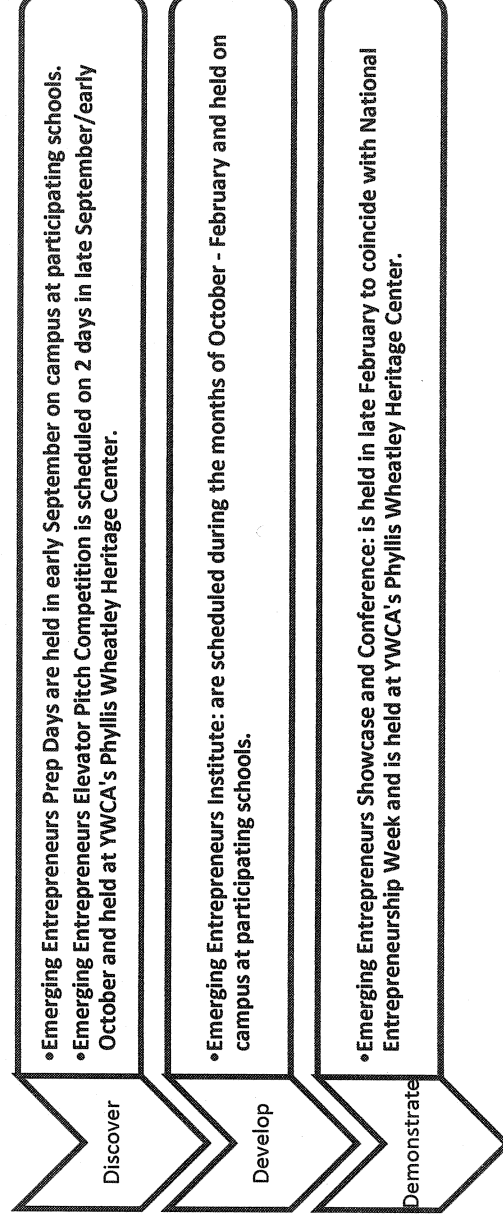


EXHIBIT B

Program Goals, Success Indicators, Outcomes and Evaluation YWCA Metro St. Louis YW-Teens Emerging Entrepreneurs Program February 4, 2011 through June 7, 2013

Program Goals:

1. Students will acquire the knowledge and skills to gather, analyze and apply information and ideas.
2. Students will acquire the knowledge and skills to communicate effectively.
3. Students will acquire the knowledge and skills to recognize and solve problems.
4. Students will acquire knowledge of employment/career skills.

Program Success Indicators:

1. Number of entrepreneurial activities implemented.
2. Number of youth participants registered at events.
3. Number of youth in attendance at events.
4. Number of business concepts/plans developed by youth.
5. Number of youth that compete in a business concept/plan competition.
6. Number of hours of entrepreneurship education delivered/completed.
7. Number of students requesting additional support for businesses or ventures beyond the Scope of Services listed within the MOA.

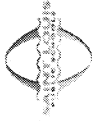
Program Outcomes:

1. 70% of students will demonstrate the ability to organize data, information and ideas into a business concept/plan for analysis and/or presentation as measured by pre/post evaluation, teacher and third party observation.
2. 70% of students will demonstrate the ability to plan and make written, oral and visual presentations for business competitions as measured by pre/post evaluation, teacher and third party observation.
3. 70% of students will demonstrate the ability to identify a problem and develop a business strategy to solve the problem as measured by pre/post evaluation, teacher and third party observation.
4. 70% of students will demonstrate employment/career skills such as: effective communication, teamwork, problem-solving, time management, etc.

Program Evaluation:

The YWCA will evaluate each program component to assess student/partner satisfaction and progress toward agreed upon goals and outcomes. The YWCA will compile an annual report and share findings with SLPS staff at the end of each academic year.

The YWCA is committed to the ongoing success of program participants that extends beyond the Scope of Services listed within the MOU and will conduct periodic follow up with students, as well as, offer support services for Emerging Entrepreneurs Program Alumni upon request.



Board Resolution

Date: February 24, 2011
To: Dr. Kelvin R. Adams, Superintendent
From: Dr. Carlinda Purcell, Dep. Supt. - Academics

Agenda Item: 03-31-11-02
Information: _____
Action: X

Action to be Approved:

X Memorandum of Understanding

Other Transaction Descriptors:

SUBJECT:

To approve the Memorandum of Understanding (MOU) with the Metropolitan Police Department of the City of St. Louis to open and operate a Department satellite office at Ford Elementary School. The MOU will be for the period March 11, 2011 to June 30, 2012.

BACKGROUND:

The Metropolitan Police Department of the City of St. Louis will staff and operate the satellite office. SLPS is providing the space and building security for the office.

Accountability Plan Goal: Goal IV: Parent, Community Involvement Objective/Strategy: IV.A.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Fund Code) - (Function) - (Object Code)

Fund Source:	-	-	-	-	Requisition #:
Amount:	No Cost				
Fund Source:	-	-	-	-	Requisition #:
Amount:					
Fund Source:	-	-	-	-	Requisition #:
Amount:					
Cost not to Exceed:	No Cost			Pending Funding Availability	Vendor #:



Blake Yaude, Dep. Supt. - Institutional Advancement



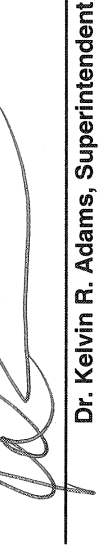
Dr. Carlinda Purcell, Dep. Supt. - Academics



Angela Banks, Interim Budget Director



Engs Moss, CFO/Treasurer



Dr. Kelvin R. Adams, Superintendent

METROPOLITAN POLICE DEPARTMENT – CITY OF ST. LOUIS

AGREEMENT FOR OPENING AND OPERATING SATELLITE OFFICES

This agreement is made between the St. Louis Metropolitan Police Department, hereafter referred to as “The Department” and the owners of the property located at Ford Elementary School, regarding the opening and operation of a Department satellite office, hereafter referred to as a substation.

The owner of the property at the above location understands that the opening and operation of a substation at this location is governed by the procedures set forth in the St. Louis Metropolitan Police Department’s Special Order, SO 5-17, Section III, titled “Opening and Operating Satellite Offices.”

Henceforth, in accordance with SO 5-17, the owner of the property at the above location agrees to the following conditions regarding the opening and operation of said substation:

- Department personnel must be provided with access to the substation at all times, without the prior consent of others.
- The facility must be structurally sound and comply with all city, state and federal codes.
- The facility must be heated and cooled, have electrical outlets, be reasonably secure from break-in and be sufficiently furnished and equipped.
- The facility must be clearly marked to indicate its status to the public with markings of the Metropolitan Police Department and instructions for accessing emergency police services.
- The Department will not agree to pay any rent or maintenance costs for any substation.
- Payment or rent by any other entity will not entitle that entity to any special services of the Department.
- The District Commander will be responsible for regular inspection of the facility to ensure it is well maintained and properly used.
- The Department will not be committed to regular staffing of the substation as a condition of its operation or maintenance.
- Supervisors and Commanders may otherwise make staffing commitments as they deem necessary.

The Department and the owner of the property at the above location, or an agent of the owner, have read this agreement and agree to be bound by its terms and conditions on this date _____.

Owner or agent: _____

Department Representative: _____

Original: Forward to Bureau of Community Policing



Board Resolution

Date: February 24, 2011
To: Dr. Kelvin R. Adams, Superintendent
From: Dr. Carlinda Purcell, Dep. Supt. - Academics

Agenda Item: 03-31-11-03
Information: _____
Action: X

Action to be Approved:

X Memorandum of Understanding

Other Transaction Descriptors: _____

SUBJECT:

To approve the Memorandum of Understanding (MOU) with the Metropolitan Police Department of the City of St. Louis to open and operate a Department satellite office at Hamilton Elementary School. The MOU will be for the period March 11, 2011 to June 30, 2012.

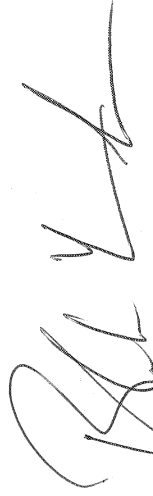
BACKGROUND:

The Metropolitan Police Department of the City of St. Louis will staff and operate the satellite office. SLPS is providing the space and building security for the office.

Accountability Plan Goal: Goal IV: Parent, Community Involvement Objective/Strategy: IV.A.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	-	-	-	-	Requisition #:
Amount:	No Cost				
Fund Source:	-	-	-	-	Requisition #:
Amount:					
Fund Source:	-	-	-	-	Requisition #:
Amount:					
Cost not to Exceed:	No Cost		Pending Funding Availability		Vendor #:


Blake Yude, Dep. Supt. - Institutional Advancement


Angela Banks, Interim Budget Director


Enos Moss, CFO/Treasurer


Dr. Carlinda Purcell, Dep. Supt. - Academics

Dr. Kelvin R. Adams, Superintendent

METROPOLITAN POLICE DEPARTMENT – CITY OF ST. LOUIS

AGREEMENT FOR OPENING AND OPERATING SATELLITE OFFICES

This agreement is made between the St. Louis Metropolitan Police Department, hereafter referred to as “The Department” and the owners of the property located at Hamilton Elementary School, regarding the opening and operation of a Department satellite office, hereafter referred to as a substation.

The owner of the property at the above location understands that the opening and operation of a substation at this location is governed by the procedures set forth in the St. Louis Metropolitan Police Department’s Special Order, SO 5-17, Section III, titled “Opening and Operating Satellite Offices.”

Henceforth, in accordance with SO 5-17, the owner of the property at the above location agrees to the following conditions regarding the opening and operation of said substation:

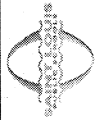
- **Department personnel must be provided with access to the substation at all times, without the prior consent of others.**
- **The facility must be structurally sound and comply with all city, state and federal codes.**
- **The facility must be heated and cooled, have electrical outlets, be reasonably secure from break-in and be sufficiently furnished and equipped.**
- **The facility must be clearly marked to indicate its status to the public with markings of the Metropolitan Police Department and instructions for accessing emergency police services.**
- **The Department will not agree to pay any rent or maintenance costs for any substation.**
- **Payment or rent by any other entity will not entitle that entity to any special services of the Department.**
- **The District Commander will be responsible for regular inspection of the facility to ensure it is well maintained and properly used.**
- **The Department will not be committed to regular staffing of the substation as a condition of its operation or maintenance.**
- **Supervisors and Commanders may otherwise make staffing commitments as they deem necessary.**

The Department and the owner of the property at the above location, or an agent of the owner, have read this agreement and agree to be bound by its terms and conditions on this date _____.

Owner or agent: _____

Department Representative: _____

Original: Forward to Bureau of Community Policing



Board Resolution

Date: February 28, 2011
To: Dr. Kelvin R. Adams, Superintendent
From: Dr. Carlinda Purcell, Dep. Supt. - Academics

Agenda Item: 03-31-1104
Information: _____
Action: X

Action to be Approved: _____

X Memorandum of Understanding

Other Transaction Descriptors: _____

SUBJECT:

To approve the Memorandum of Understanding (MOU) with Washington University to provide a tutoring program called "Latino Youth Tutoring/Mentoring Program" at Long Middle School. The MOU will be for the period March 11, 2011 to June 30, 2012.

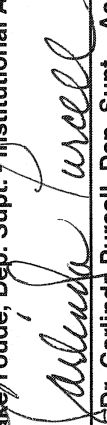
BACKGROUND:

The program will meet four hours a week with the main objective being to assist Latino students with homework, focusing on English reading and writing as well as math. The program will concentrate on developing and improving English skills.

Accountability Plan Goal: Goal IV: Parent, Community Involvement Objective/Strategy: IV.A.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	-	-	-	-	Requisition #:	
Amount:	No Cost					
Fund Source:	-	-	-	-	Requisition #:	
Amount:						
Fund Source:	-	-	-	-	Requisition #:	
Amount:						
Cost not to Exceed:			No Cost		Pending Funding Availability	Vendor #:


Blake Youde, Dep. Supt. - Institutional Advancement

Dr. Carlinda Purcell, Dep. Supt. - Academics


Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING (NON-FUNDRAISING)

This Memorandum of Understanding ("MOU") is entered into by and between the Saint Louis Public Schools ("SLPS") and the _____ Washington University ("Agency") on this _____ of _____, 2011 (Date needs to be 6 weeks after submission).

The purpose of this Memorandum of Understanding is to establish a partnership between the Washington University and the St. Louis Public Schools in order to provide a tutoring program called 'Latino Youth Tutoring/Mentoring Program.

- 1. Fundraising:** It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**
- 2. Limitation of Liability:** Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.
- 3. Background Checks:** All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. All **Washington Univ. Latino ProgramTutors** will be required to complete a volunteer application in order to accomplish these screenings.
- 4. Student Information:** The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and

to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPS:

- (a) Provide 3 rooms with adequate space to accommodate 30 – 40 W. U. tutors, plus 25 – 30 Latino students on Tuesdays and Thursdays from February, 2011 – April, 2011.
- (b) Provide access to a computer lab or multiple computers, library books, storage space for school materials, the courtyard and gym.
- (c) Provide enough tables and chairs to accommodate the tutors and students.

6. Obligations of Agency:

- (a) Take care of the premises and materials of Long Middle CEFSS. Monitor the entrance door when having activities in the courtyard.
- (b) Leave rooms in the same condition we found them after tutoring and adhere to other building and room use policies as instructed by Community Education Staff.
- (c) Open the tutoring program to Latino students of the St. Louis Public Schools, including Long Middle CEFSS.
- (d) Fill and turn in Community Ed. sign in sheets weekly.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

- (a) SEE ATTACHMENT
- (b) _____
- _____
- _____

(c) _____

8. Term and Termination: The term of the MOU will be one year from the Effective Date, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

Washington University
Latino Youth Tutoring/Mentoring Program

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____



**PERFORMANCE STANDARDS & ASSESSMENTS FOR WASHINGTON UNIVERSITY
IN ST. LOUIS LATINO YOUTH TUTORING MENTORING PROGRAMS**

(Attachment to MOU)

Niños Program (K to 5)

Cambios Program (6 to 12)

Puertas Program (11 to 12 grades Door to College Program)

PERFORMANCE STANDARDS & GOALS

The program meets four hours a week, the main objective is to assist Latino students with homework, focusing on English reading and writing as well as math from K to 12. Being the students of the program of Hispanic origin, for most of them English is a Second Language, so we will concentrate on developing and improving English skills with highly qualified Washington University tutors proficient in the Spanish language and culture. We also fill the need of the students homework help that their non English native parents can not provide. **The goals of the Latino Youth Tutoring/Mentoring Programs are to help students reach their reading, writing and math grade levels, as well as to develop proficiency in utilizing technology to improve their academic achievement.** Our final goal is to close the achievement gap between English native speakers and non native speaker Latino students, especially the achievement gaps between disadvantaged minority and non-minority, so that student performance cannot be predicted by ethnicity, family income, or other socio-economic classification. **Our mentoring goals is to bridge the cultural gap between the Latino students and the American culture, so they fully integrate in the U.S. educational system.**

ASSESSMENTS

In all programs, the growth of the students in reading, writing and math will be measured by state and local tests and report cards. We will work and be in regular close contact with the Latino students' teachers and their Spanish speaking parents to assess progress as well as weak areas that need improvement. We will have two progress reports by the students' teachers, one at the beginning and the other at the end of each semester measuring students progress/achievements as well. Regarding the college prep Puertas Program, the students progress and skills will be measured by three ACT test taken one in the fall and the others in the spring as well as their admission to colleges or community colleges.

M. Virginia Braxs, MA

Faculty Mentor & Coordinator

Latino Youth Tutoring/Mentoring Programs

Washington University in St. Louis

Campus Box 1077

One Brookings Drive

St. Louis, MO 63130

Ph: 314-935-4597

Email: mvbraxs@wustl.edu

Fax: 314-726-3494

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

(a) SEE ATTACHED STATEMENT FOR
PERFORMANCE STANDARDS - THANKS

(b) _____

(c) _____

8. **Term and Termination:** The term of the MOU will be one year from the Effective Date, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

(Agency Name)

WASHINGTON UNIVERSITY
WINS YOUTH TUTORING PROGRAM

By: _____
Name: _____
Title: _____

By: MR. VIRGINIA BRAYS
Name: _____
Title: SENIOR LECTURER OF SPANISH
- COMMUNITY WATSON FOR
VOLUNTEER PROGRAM



ITEM 03-31-11-05

**APPROVED
AT THE
3/10/11 MEETING**

ITEM 03-31-11-06

**APPROVED
AT THE
3/10/11 MEETING**

ITEM 03-31-11-07

**APPROVED
AT THE
3/10/11 MEETING**

ITEM 03-31-11-08

**APPROVED
AT THE
3/10/11 MEETING**



Board Resolution

Date: February 28, 2011
To: Dr. Kelvin R. Adams, Superintendent
From: Sharonica Hardin, Chief Human Resource Officer

Agenda Item: 03-31-11-09
Information: _____
Action: _____ X

Action to be Approved:
X Purchase a Good/Service

Other Transaction Descriptors: Ratification of Emergency
Purchase Request

SUBJECT:

To ratify the payment to Medco for the transfer of claims files to Express Scripts. The fee for the processing of this set of claim files will not exceed \$5,400.

BACKGROUND:

During the benefit renewal process, the District selected Express Scripts as its new Pharmacy provider with an effective date of April 1, 2011. In order to avoid significant prescription coverage disruptions, the District must pay Medco a fee of \$5,400 to have this set of claim files transferred to Express Scripts. Failure to pay the fee required for this service, will result in disruption to employeee/dependent prescription coverage and will negatively impact the transition to Express Scripts.

Accountability Plan Goal: Goal II: Highly Qualified Staff

Objective/Strategy:

II.E.1.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	000 - P6 - 710 - 2184 - 0000	Non GOB	Requisition #:
Amount:	\$ 5,400.00		
Fund Source:	- - - - -		Requisition #:
Amount:			
Fund Source:	- - - - -		Requisition #:
Amount:			
Cost not to Exceed:	\$ 5,400.00	Pending Funding Availability	Vendor #: 600013508

Department:

Human Resources

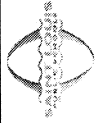

Sharonica Hardin, Chief Human Resource Officer


Angela Banks, Interim Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent


Mary M. Houlihan, Dep. Supt., Operations



Board Resolution

Date: February 25, 2011
To: Dr. Kelvin R. Adams, Superintendent
From: Sharonica Hardin, Chief Human Resource Officer

Agenda Item: _____
Information: _____
Action: _____ X

Action to be Approved:

X Purchase a Good/Service

Other Transaction Descriptors:

Ratification of Emergency
Purchase Request

SUBJECT:

To ratify the payment to Medco for the transfer of claims files to Express Scripts. The fee for the processing of this set of claims files will not exceed \$5,400.

BACKGROUND:

During the benefit renewal process, the District selected Express Scripts as its new Pharmacy provider with an effective date of April 1, 2011. In order to avoid significant member (employee and dependents) prescription coverage disruptions, ~~as a result of claims file data not being transferred to Express Scripts from Medco, our current vendor~~, the District must pay Medco a fee of \$5400 this set of claims files transferred. Failure to pay the fee required for these services, will result in disruption to employee/dependent coverage and will negatively impact the transition to Express Scripts.

Accountability Plan Goal: Goal II: Highly Qualified Staff

Objective/Strategy:

II.E.1.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	000 - P6 - 710 - 2184 - 0000	Non GOB	Requisition #:
Amount:	\$ 5,400.00		
Fund Source:	- - - - -		Requisition #:
Amount:			
Fund Source:	- - - - -		Requisition #:
Amount:			
Cost not to Exceed:	\$ 5,400.00	Pending Funding Availability	Vendor #: 600013508

Department:

Human Resources

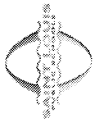
Angela Banks, Interim Budget Director

Sharonica Hardin, Chief Human Resource Officer

Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



Board Resolution

Date: February 24, 2011
To: Dr. Kelvin R. Adams, Superintendent
From: Sharonica Hardin, Chief Human Resource Officer

Agenda Item: _____
Information: _____
Action: _____ X

Action to be Approved: _____
X Purchase a Good/Service

Other Transaction Descriptors: _____ Ratification of Emergency Purchase _____

SUBJECT:

To approve payment to Medco for the transfer of claims files to Express Script. The fee for the processing of this set of claims files will not to exceed \$5400.

BACKGROUND:

During the benefit renewal process, the District selected Express Script as its new Pharmacy provider with an effective date of April 1, 2011. In order to avoid significant member (employee and dependents) prescription coverage disruptions, as a result of claims file data not being transferred to Express Script from Medco, our current vendor, the District must pay Medco a fee of \$5400 this set of claims files transferred. Failure to pay the fee required for these services, will result in disruption to employee/dependent coverage and will negatively impact the transition to Express Script.

Accountability Plan Goal: Goal II: Highly Qualified Staff

Objective/Strategy:

II.E.1.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	-	-	-	-	GOB	Requisition #:
Amount:	\$	5,400.00				
Fund Source:	-	-	-	-		Requisition #:
Amount:						
Fund Source:	-	-	-	-		Requisition #:
Amount:						
Cost not to Exceed:	\$	5,400.00			Pending Funding Availability	Vendor #:

Department:

Human Resources

Angela Banks, Interim Budget Director

Sharonica Hardin, Chief Human Resource Officer

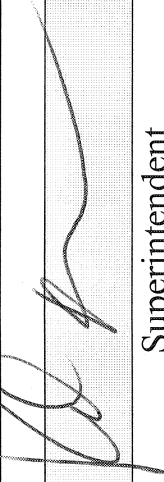
Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

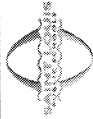
Dr. Kelvin R. Adams, Superintendent



EMERGENCY PURCHASE REQUEST (Non-Construction)

Requestor: Sharonica L. Hardin, PHR	Date: February 17, 2011
Department / School: Human Resources	Phone Number 314-345-2293
Description of Emergency	
Avoid significant member (employee and dependents) disruption as result of claims file data not being transferred to Express Script from Medco. Medco requires the District to pay a fee of \$5400 for these services. This is one of the requirements in the transition from Medco to Express Scripts as our Prescription services vendor effective April 1, 2011. Medco has been unresponsive and difficult in this transition and has just informed us of the cost required to provide these files. In order to stay on track with our implementation to Express Scripts, these files are critical and must be received to avoid disruption to employee/dependent coverage and to keep the transition to Express Script on schedule.	
Describe the service, materials or equipment required:	
Medco will transfer claims file data to Express script to allow for consistency of drug services for our employees and dependents	
Total Cost: \$ 5400.00	
Method of Solicitation (Check appropriate box):	
☐ Quotes were obtained (see attached)	
☐ Quotes were not obtained (see attached for reason(s))	
Name of Selected Vendor:	
☐ Is Selected Vendor MWD Certified	
My signature acknowledges that I have received the above emergency request and I concur that these goods and/or services are of an unusual and compelling urgency that will cause serious injury, financial or other impact if not procured immediately	
	2/17/11
Cabinet Level Administrator	Date
	2/17/2011
Superintendent	Date

Comments:



Board Resolution

Date: February 28, 2011
To: Dr. Kelvin R. Adams, Superintendent
From: Enos K. Moss, CFO/Treasurer

Agenda Item: 03-31-11-10
Information: _____
Action: X

Action to be Approved: _____

X Financial Report Approval

Other Transaction Descriptors: _____

SUBJECT:

To approve the Comprehensive Annual Financial Report (CAFR) and the Compliance Report for the Fiscal Year Ended June 30, 2010.

BACKGROUND:

Per Department of Elementary and Secondary Education (DESE) Administrative Rule 5 CSR 30-4.030 Audit Policy and Requirements, the Board is responsible for transmitting one (1) copy of the CAFR; the related management letter, if one is prepared by the independent auditor; and a copy of the board minutes or board resolution, indicating approval of the audit report to DESE and other copies of the audit report as required by federal laws and regulations to the appropriate agency (ies). The management letter and a copy of the board minutes or board resolution indicating approval of the audit report must be received by DESE before the audit file will be considered complete for the fiscal year.

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy: III.D.1.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Fund Code) - (Function) - (Object Code)

Requisition #:

Fund Source: - - - -
Amount: No Cost

Requisition #:

Fund Source: - - - -
Amount:

Requisition #:

Fund Source: - - - -
Amount:

Cost not to Exceed: _____ No cost ☐ Pending Funding Availability Vendor #:

Mary M. Houlihan, Dep. Supt., Operations

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

April 21, 2011



BOARD RESOLUTION

Date: March 22, 2011

To: Dr. Kelvin R. Adams, Superintendent

From: Deanna Anderson, Exec. Director, Transportation

Agenda Item : 04-21-11-01

Information: ☐

Action: ☒

Action to be Approved:

Calendar

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: Request approval to adopt the FY11-12 School Calendar

BACKGROUND: Attached is the FY11-12 School Calendar submitted for approval. In the proposed FY11-12 School Calendar, please note the following: Professional Development day occurs in August, September, January, February and April; first class day for students occurs on Monday, August 15 (the Heat Procedure will be followed for moving children to air conditioned schools in case of excessive heat); last class day occurs Thursday, May 24, 2011; winter break is scheduled for 6 days; spring break is scheduled for 5 days; 2 recordkeeping days and six (*) snow days are in the calendar as required by Missouri State Statutes. There is a total of 176 student days totaling 1,135.2 hours. The hours of instruction per school day are 6 hours and 27 minutes.

Accountability Plan Goals:

Objective/Strategy:

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: NA		Requisition #: NA
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	☐ Pending Funding Availability	Vendor #:

Department: Operations

Requestor: Deanna Anderson

Carlinda Purcell, Dep. Supt. - Academics

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

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St. Louis Public School District
2011-2012 Academic Year Calendar

										Teachers 18 /Students 13	
July 11										Teachers 22 /Students 20	
25	11 Month Staff Returns to Work										
August '11											
1	10.5 Month Staff Returns to Work										
8	10 Month Staff Returns to Work										
8-12	Opening Activities Week (2 District-wide Professional Development; 2 Classroom Prep., 1 Principal's Day)										
15	First Class Day										
September '11											
5	Holiday-Labor Day (no school)										
16	Interim Progress Reports for Quarter 1										
23	Professional Development (no students)										
October '11										Teachers 21 /Students 20	
14	Quarter 1 ends 43 days/277.35 hours										
17	Second Quarter begins										
21	Parent Conferences (no students)										
November '11											
11	Holiday - Veterans' Day (no students)										
18	Interim Progress Reports for Quarter 2										
23-25	Holiday - Thanksgiving (no school)										
December '11											Teachers 22/Students 15
19-21	High School Final Exams										
21	Quarter 2 ends 43 days/277.35 hours										
22-30	Winter Break (no school)										
25-26	Holiday - Christmas (no school)										
January '12										Teachers 22 /Students 18	
1-2	Holiday - New Year's (no school)								13 Professional Development (no students)		
3	Record Keeping (no students)								18 ACCESS begins		
4	Third Quarter/Classes Resume								18-25 American Government Testing		
16	Holiday - Martin Luther King Day (no school)										
February '12											Teachers 21/Students 19
10	Interim Progress Reports for Quarter 3										
17	Professional Development (no children)										
20	Holiday - President's Day (no school)										
March '12											
9	Third Quarter ends 44 days/283.8 hours										
12-16	Spring Break (no school) (Possible snow make up days)										
19	Fourth Quarter begins										
23	Parent conferences (no students)										
April '12										Teachers 21 /Students 20	
6	Professional Development (no children)										
2-20	MAP testing										
9-27	EOC testing										
13	Interim Progress Reports for Quarter 4										
May '12											Teachers 19 /Students 17
1	AP testing begins										
18	Record Keeping (no students)								25-31 Snow Days		
24	Last Class Day/4th quarter ends 46 days/296.7 hrs.										
25	Last Day 10 Month										
Second Semester Totals 90 days/580.5 hours											
June '12										Teachers 19 /Students 17	
1	Last Day 10.5 Month								1.4 Snow Days		
8	Last Day 11 Month										
4-29	Summer School										
July '12											

Totals for the 2011/2012 School Year 176 days; 1135.2 hours; 1135.2 hours
Student 176 days @ 6 hr. 27 min. (6.45 /day)=1135.2 hours

Teacher 210 days (176 teaching days with students; 34 without students) (6 days for winter break; 5 days for spring break; 9 holidays; 2 record keeping days; 6 professional development days; 2 parent conference days; 1 principal's day)



BOARD RESOLUTION

Date: March 24, 2011

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

Agenda Item : 04-8111-02

Information: ☐

Action: ☒

Action to be Approved: Summer School Program

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Subject: Request for approval to operate Summer School 2011. There will be a four week session for identified SLPS students beginning June 6, 2011 through June 30, 2011. The cost of the summer school program is not to exceed \$2,000,000.00.

BACKGROUND: The St. Louis Public Schools will provide summer school instruction to identified students. A differentiated program model will be offered to provide students with increased opportunities for educational experiences, as well as reinforce and extend the traditional school year.

The following groups have been identified to receive services: 1) First-time kindergartners without prior pre-k experiences, 2) elementary students who qualify for services under Senate Bill 319, 3) students who have IEPs and are eligible for extended services, 4) elementary students who receive services in the ELL/ESOL program, 5) eighth grade middle school students transitioning into the ninth grade for select schools that are part of the High School Initiative Grant and 6) high school students who need to earn academic credits to make-up courses to assist them in maintaining academic schedules/courses of study and intervention in Algebra I, and World Literature. In the elementary grades teachers will follow a research-based curriculum to increase academic proficiency in communications arts and math. A pre-test and post-test will be administered for students in grades 3-4 to determine eligibility under SB319. Attendance and credits earned toward graduation will be evaluated at the secondary level.

Accountability Plan Goals: I.D.4

Objective/Strategy: 4

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:	GOB	Requisition #:
Amount: 2,000,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$2,000,000.00	☒ Pending Funding Availability	Vendor #: NA

Department: Academics

Requestor: Sheila Smith-Anderson

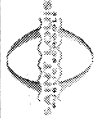
Angela Banks, Interim Budget Director

Dr. Carlinda Purcell, Dep. Supt., Academics

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

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Board Resolution

Date: March 25, 2011
To: Dr. Kelvin R. Adams, Superintendent
From: Dr. Jesolyn Larry, Interim Information Technology Officer

Agenda Item: 04-21-11-023
Information: _____
Action: X

Action to be Approved:

X E-Rate Settlement

Other Transaction Descriptors: _____

SUBJECT:

To approve an E-Rate settlement with Mitel Networks, Inc. that arises from an improper disbursement of funds by Universal Service Administrative Company (USAC) during the FY2002 E-Rate year. Mitel originally repaid USAC the entire amount of \$84,468.60 to prevent USAC from levying fines against both the District and Mitel. The settlement amount of \$42,234.50 represents 50% of the improper disbursement which represents the District's portion of the total amount.

BACKGROUND:

During the course of a USAC audit it was determined that funding was disbursed for products and/or services delivered outside of the relevant funding year. The District has acknowledged that the cabinets did not house equipment after the funding year, which means that the phone systems were not installed in FY2002. FCC rules require applicants to use recurring services within the relevant funding year.

Accountability Plan Goal: Goal III: Facilities, Resources Support Objective/Strategy: III.A.

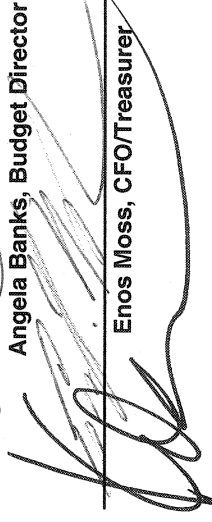
FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	981	-	54	-	110	-	2828	-	6319	GOB	Requisition #:	10124044
Amount:	\$						42,234.50				Requisition #:	
Fund Source:	-		-		-		-		-		Requisition #:	
Amount:							-					
Fund Source:	-		-		-		-		-			
Amount:							-					
Cost not to Exceed:	\$						42,234.50			Pending Funding Availability	Vendor #:	600002596

Department: Technology Services


Dr. Jesolyn Larry, Interim Information Technology Officer


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent

Funding Disbursement Report
Form 471 Application Number: 308298

Funding Request Number:	858657
Contract Number:	SLPS.MITEL.PBX.90
Services Ordered:	INTERNAL CONNECTIONS
Billing Account Number:	
Funding Commitment:	\$1,096,972.20
Funds Disbursed to Date:	\$84,468.60
Funds to be Recovered from Service Provider:	\$84,468.60

Disbursed Funds Recovery Explanation:

After a thorough investigation, it has been determined that funds were improperly disbursed on this funding request. During the course of an audit it was determined that funding was disbursed for products and/or services delivered outside of the relevant funding year. The applicant has acknowledged that the cabinets did not house equipment after the funding year, which means also the phone systems were not installed in FY 2002. FCC rules require applicants to use recurring services within the relevant funding year, and to implement non-recurring services by the applicable deadline established by the Commission. While these requirements are placed on applicants, when service providers seek support, via a SPI, for services provided outside of the funding year, they violate these rules also. Accordingly, USAC is seeking recovery of the \$84,469.00 that was improperly disbursed for services delivered outside of the funding year from both applicant and service provider.



INVOICE

Invoice

1 of 1

Attn:Accounts Receivable
MITEL TECHNOLOGIES, INC.
PO BOX 29370
PHOENIX AZ 85038-9370

D1-MH05110009
11-MAY-07
12-MAY-07

NET ON INVOICE

332816
*A/P MIKE JACKSON
BOARD OF ED CITY OF ST. LOUIS
801 N. 11TH STREET
ACCOUNTS PAYABLE
SAINT LOUIS MO 63101

ACCOUNT NUMBER : 332816
SERVICE NUMBER :

BALANCE SHEET
USD

1	MANUAL CONV	1	EA	84,469.00	84,469.00
---	-------------	---	----	-----------	-----------

Task Num:	Code:	Cause:	Action:	Disposition:
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				0.00
				84,469.00
		Mitel to write off		42,234.50
				0.00
				0.00
		Balance owed		42,234.50



Universal Service Administrative Company

Schools & Libraries Division

Demand Payment Letter
Funding Year 2002: 7/01/2002 - 6/30/2003

April 9, 2007

Molly Ludlow
Mitel Networks Inc
205 Van Buren Street, Suite 400
Herndon, VA 20170-5336

Re: SPIN: 143005046
Form 471 Application Number: 308298
Funding Year: 2002

FCC Registration Number:
Applicant Name: ST LOUIS CITY SCHOOL DISTRICT
Billed Entity Number: 136902
Applicant Contact Person: Peter McGehee

You were recently sent a Notification of Improperly Disbursed Funds Letter informing you of the need to recover funds from you for the Funding Request Number(s) (FRNs) listed on the Funding Disbursement Report of that letter. A copy of that Report is also attached to this letter. Immediately preceding the Report is a guide that defines each line of the Report.

The balance of this debt is due within 30 days from the date of this letter. Failure to pay the debt within 30 days from the date of this letter could result in interest, late payment fees, administrative charges and implementation of the "Red Light Rule." Please see the "Informational Notice to All Universal Service Fund Contributors, Beneficiaries, and Service Providers" at <http://www.universalservice.org/fund-administration/tools/latest-news.aspx#083104> for more information regarding the consequences of not paying the debt in a timely manner.

If the Schools and Libraries Division (SLD) has determined that both the applicant and the service provider are responsible for a program rule violation, then, pursuant to the Order on Reconsideration and Fourth Report and Order (FCC 04-181), the SLD will seek recovery of the improperly disbursed amount from BOTH parties and will continue to seek recovery until either or both parties have fully paid the debt. If the SLD has determined that both the applicant and the service provider are responsible for a program rule violation, this was indicated in the Disbursed Funds Recovery Explanation on the Funding Disbursement Report.

If the SLD is attempting to collect all or part of the debt from both the applicant and the service provider, then you should work with the applicant to determine who will be repaying the debt to avoid duplicate payment. Please note, however, that the debt is the responsibility of both the applicant and service provider. Therefore, you are responsible for ensuring that the debt

is paid in a timely manner.

Please remit payment for the full "Funds to be Recovered from Service Provider" amount shown in the Report. To ensure that your payment is properly credited, please include a copy of the Report with your check. Make your check payable to the Universal Service Administrative Company (USAC).

If sending payment by U. S. Postal Service or major courier service (e.g. Airborne, Federal Express, and UPS) please send check payments to:

Universal Service Administrative Company
1259 Paysphere Circle
Chicago, IL 60674

If you are located in the Chicago area and use a local messenger rather than a major courier service, please address and deliver the package to:

Universal Service Administrative Company
Lockbox 1259
540 West Madison 4th Floor
Chicago, IL 60661

Local messenger service should deliver to the Lockbox Receiving Window at the above address.

Payment is due within 30 days from the date of this letter.

Complete program information is posted to the SLD section of the USAC web site at www.universalservice.org/si/. You may also contact the SLD Technical Client Service Bureau by e-mail using the "Submit a Question" link on the SLD web site, by fax at 1-888-276-8736 or by phone at 1-888-203-8100.

Universal Services Administrative Company
Schools and Libraries Division

cc: Peter McGehee
ST LOUIS CITY SCHOOL DISTRICT

A GUIDE TO THE FUNDING DISBURSEMENT REPORT

Attached to this letter will be a report for each funding request from the application cited at the top of this letter for which a Recovery of Improperly Disbursed Funds is required. We are providing the following definitions.

FUNDING-REQUEST NUMBER (FRN): A Funding Request Number is assigned by the SLD to each individual request in a Form 471 once an application has been processed. This number is used to report to applicants and service providers the status of individual discount funding requests submitted on a Form 471.

CONTRACT NUMBER: The number of the contract between the applicant and the service provider. This will be present only if a contract number was provided on the Form 471.

SERVICES ORDERED: The type of service ordered by the applicant, as shown on Form 471.

BILLING ACCOUNT NUMBER: The account number that you established with the applicant for billing purposes. This will be present only if a Billing Account Number was provided on the Form 471.

FUNDING COMMITMENT: This represents the amount of funding that SLD had reserved to reimburse for the approved discounts for this service for this funding year.

FUNDS DISBURSED TO DATE: This represents the total funds that have been paid to you for this FRN as of the date of this letter.

FUNDS TO BE RECOVERED FROM SERVICE PROVIDER: This represents the amount of Improperly Funds Disbursed to Date for which the service provider has been determined to be primarily responsible. These improperly disbursed funds will have to be recovered from the service provider.

DISBURSED FUNDS RECOVERY EXPLANATION: This entry provides the reason the adjustment was made.

Date 05/01/2007 Cheque 237848 Vendor No. 131131 Vendor Name UNIVERSAL SERVICE ADMIN CO

Reference No.	Invoice No.	Invoice Date	Gross Amount	Discount	Net Amount
19043000032	MAY 03/2007 REQ	05/03/2007	84,469.00	0.00	84,469.00
Mitel Networks, Inc.			84,469.00	0.00	84,469.00



Bank One
611 Woodward Avenue
Detroit, MI 48266

237848
74-1292724

Mitel Networks, Inc.
205 Van Buren St., Suite 400
Herndon, Virginia 20170-5336

*** EIGHTY-FOUR THOUSAND FOUR HUNDRED SIXTY NINE USD and ZERO cents ***

TO THE ORDER OF
UNIVERSAL SERVICE ADMIN CO
1259 PAYSHERE CIRCLE
CHICAGO IL 60674

Mitel Networks, Inc.

Per

Per

DATE	AMOUNT
05/01/2007	*****84,469.00*

⑈ 237848⑈ ⑆072412927⑆

408136⑈



BOARD RESOLUTION

Date: March 24, 2011

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

Agenda Item : 04-81-11-04

Information: ☐

Action: ☒

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the sole source purchase of (5) specialized electronic workstations from Paxton Patterson for a total cost not to exceed \$14,445.00.

BACKGROUND: These workstations will be used to upgrade the Electricity/Electronics Program at Clyde C. Miller Career Academy. The workstations and vendor have been approved by DESE for the use of the 2010-11 Carl Perkins Grant funding.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.B.5.a

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

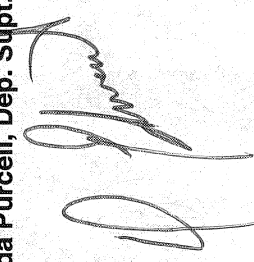
Fund Source: 826-KZ-251-1381-6541	Non-GOB	Requisition #: 10123940
Amount: \$14,445.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$14,445.00	☐ Pending Funding Availability	Vendor #: 600002561

Department: Career and Technical Ed.


Tim M. Murrell, Exec. Dir., Career and Technical Ed.


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Carlinda Purcell, Dep. Supt., Academics

Dr. Kelvin R. Adams, Superintendent

Revised 09/27/2010

Reviewed By:

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REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Tim M. Murrell		Date: 3/17/2011
Department / School: Career and Technical Education		Phone Number: (314) 345-4530
Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)		
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below) Provide specialized workstations that will be used to upgrade the Electricity/Electronics Program at Clyde C. Miller Career Academy.		
Vendor Name: Paxton Patterson		Email:
Vendor Contact: Jeff Larson		Phone Number 1-800-323-8484
Justification Information		
1. Why the uniquely specified goods are required?		
2. Why good or services available from other vendors /competitors are not acceptable? Workstations are made specifically for Electricity/Electronics type programs.		
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...) N/A		
4. List the Names of other Vendors contacted & Price Quotes:		
I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.		
Your sole source request will not be approved without the required signatures below:		
Tim M. Murrell, <i>Tim M. Murrell</i>		3/17/2011 Date
Department Head		
CFO		Date
Superintendent		Date



BOARD RESOLUTION

Date: March 23, 2011

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

Agenda Item: 04-21-11-05

Information: ☐

Action: ☒

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the purchase of (5) Hewlett Packard (HP) Networkable Printers from Universal Business Supply for a total cost not to exceed \$6,150.00.

BACKGROUND: These printers will be used to upgrade the Multimedia Program at Clyde C. Miller Career Academy, and Business Programs at Roosevelt High School, Sumner High School, and Soldan High School. The printers and vendor have been approved by DESE for the use of the 2010-11 Carl Perkins Grant funding.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.B.5.a

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function-- 6411 Object Code)

Fund Source: 826-KZ-251-1381-6541	Non-GOB	Requisition #: 10123944
Amount: 1,230.00		
Fund Source: 826-KZ-251-1361-6541	Non-GOB	Requisition #: 10123946,10123947,10123948,10123949
Amount: 4,920.00		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$6,150.00	☐ Pending Funding Availability	Vendor #: 600007542

Department: Career and Technical Ed.

Tim M. Murrell, Exec. Dir., Career and Technical Ed

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Dr. Carlinda Purcell, Dep. Supt., Academics

Dr. Kelvin R. Adams, Superintendent

Revised 09/27/2010

Reviewed By:

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Quotation

Date: 03/22/2011

St. Charles West

[illegible]

Total: \$6,150.00

Carol Hizer

cdhizer@earthlink.net

4344 Rider Trail North • Earth City, MO 63045
Phone 314-503-5269 • Fax 314-638-3840



QUOTATION

Customer:
Attention:

St. Louis Public Schools
Paul Cady

Date: 03/22/11
FOB:
ETA:
Fax #:

#	Item #	Description	Qty	Price	Ext Price
1	CC490A	4025DN Printer	1	\$ 1,301.28	\$ 1,301.28
2					
3		*****			
4		Printer is on back order. ETA is 04/03/11			
5		*****			
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
Notes:		SUBTOTAL:			\$1,301.28
		TAX:			
		SHIPPING:			
		TOTAL:			\$1,301.28

Cady, Paul J.

From: Brendon-Herrick [bherrick@techdepot.com]
Sent: Monday, March 21, 2011 3:41 PM
To: Cady, Paul J.
Subject: HP cp4025dn Quote

Hi Paul – below is your price quote. FYI – this item is currently out of stock with an ETA of 3/25 and 4/1.

Product Quote

Tech Depot appreciates this opportunity to provide your organization this product(s) quote. Tech Depot strives to make your buying experience straightforward and streamlined by offering intelligent product choices, top brands, and competitive prices, with the support you demand.

Reference# : **Date:** 21-Mar-2011
Quote# : B110311288 **Phone:** (888) 707-7040

BILL TO	SHIP TO
Accounts Payable	
Saint Louis Public Sch	
801 N 11th Street	
Saint Louis, MO 63101	Paul Kady
Saint Louis City Public Schools	
801 N 11TH ST	
SAINT LOUIS, MO 631011015	

Item #	Mfg #	PRODUCT	QTY	PRICE	TOTAL
S7629374	CC490A#BGJ	HP Color LaserJet Enterprise CP4025dn - printer - color - laser			Contract Number: RQ09-
	997736-42C	1	\$1,234.99	\$1,234.99	
		Subtotal		\$1,234.99	
		TAX (applicable states only)		\$0.00	
		SHIPPING & HANDLING [Standard Ground]		\$0.00	

TOTAL

\$1,234.99

FEIN DUNS Cage Code
06-1526627 04-188-3971 1LDH8

Thank you once again for your consideration and feel free to contact me with any questions.

If this quote meets your requirements and you are set to purchase, please click the link below:
<http://www.techdepot.com/pro/3.asp?c=pq&r=lr&s=7201819>

Quote is subject to Tech Depot's Standard Terms and Conditions. To view our terms click [here](#).

Brendon Herrick

TECHDEPOT - an Office Depot company

Toll-Free: 1-888-707-7040 x7254

Direct: 203-615-7254

Fax: 203-615-7006 (Attn: B. Herrick)

6 Cambridge Drive, Trumbull, CT 06611

Email: BHerrick@techdepot.com | Web: www.techdepot.com

E-rate Spin # 143023342

GSA Schedule#: GS-35F-0541N

U.S. Communities # RQ09-997736-42C



BOARD RESOLUTION

Date: March 23, 2011
To: Dr. Kelvin R. Adams, Superintendent
From: Dr. Carlinda Purcell, Dep. Supt., Academics

Agenda Item : 04281-11-09
Information: ☐
Action: ☒

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the purchase of medical equipment, including a Performance Pro Ambulance Cot and related accessories, from Stryker EMS Equipment for a total cost not to exceed \$7,731.00.

BACKGROUND: The equipment purchased will be used to upgrade the Health Occupations - Emergency Medicine Program at Gateway Institute of Technology. The equipment and vendor have been approved by DESE for the use of the 2010-11 Carl Perkins Grant funding.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.B.5.a

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 826-KZ-251-1382-6541	Non-GOB	Requisition #: 10123939
Amount: \$7,731.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$7,731.00	☐ Pending Funding Availability	Vendor #: 600014395

Department: Career and Technical Ed.


Tim M. Murrell, Exec. Dir., Career and Technical Ed.

Dr. Carlinda Purcell, Dep. Supt., Academics


Angela Banks, Interim Budget Director

Eros Moss, CFO/Treasurer
Dr. Kelvin R. Adams, Superintendent

			
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REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Tim M. Murrell		Date: 3/17/2011
Department / School: Career and Technical Education		Phone Number: (314) 345-4530
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>		
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)		
Provide specialized medical equipment manufactured by the vendor to be used to upgrade the Health Occupations -- Emergency Medicine Program at Gateway Institute of Technology.		
Vendor Name: Stryker Corporation		Email:
Vendor Contact: Marc Oberkirsch		Phone Number 1-800-669-4968 ext 8409
Justification Information		
1. Why the uniquely specified goods are required?		
2. Why good or services available from other vendors /competitors are not acceptable?		
Performance Pro Ambulance Cot and accessories manufactured and sold by the vendor.		
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)		
N/A		
4. List the Names of other Vendors contacted & Price Quotes:		
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>		
Your sole source request will not be approved without the required signatures below:		
<i>Tim M. Murrell</i> Department Head		3/17/2011 Date
<i>[Signature]</i> CFO		Date
Superintendent		Date

Stryker

3800 East Centre Avenue
Portage, MI 49002
T: 800-669-4968

PLEASE REMIT PAYMENT TO:
Stryker Sales Corporation
PO Box 93308
Chicago, IL 60673

OBERKIRSCH, MARC P
E: Marc.Oberkirsch@Stryker.com

stryker®

LWS Equipment

F: 314-667-3757

Date : 12/14/2010			Customer Number: 0	Spec Number: 14558
Billing Address:		Shipping Address:	End User Address:	
Name:	Gateway Highschool	Name:	Gateway Highschool	
Address:	5101 McRee	Address:	5101 McRee	
Contact	St Louis, MO 63110	Contact	St Louis, MO 63110	
Phone #:	Ken Riddle	Phone #:	Ken Riddle	
Email:	314-520-1254	Email:	314-520-1254	
Fax:	ken.riddle@slsps.org	Fax:	ken.riddle@slsps.org	
			Contact	
			Phone #:	
			Email:	
			Fax:	

Qty	Item No#	Name	Price	Extended Price
1	60850000000(M)	PERFORMANCE PRO AMBULANCE COT	\$5,377.50	\$5,377.50
1	6550001084	GATCH BOLSTER MATTRESS	\$0.00	\$0.00
1	6092036018	J-HOOK	\$0.00	\$0.00
1	6085027000	RETRACTABLE HEAD SECTION	\$0.00	\$0.00
1	6085026000	STANDARD COMPONENTS	\$0.00	\$0.00
1	6085032000	KNEE-GATCH OPTION	\$653.40	\$653.40
1	6085042000	DOMESTIC MANUAL OPTION	\$0.00	\$0.00
1	6085029000	LEFT HAND RELEASE HANDLE	\$0.00	\$0.00
1	7777881660	1 YR PARTS, LABOR, & TRAVEL	\$0.00	\$0.00
1	6082501010	SINGLE WHEEL LOCK OPTION	\$0.00	\$0.00
1	6085033000	PR COT RETAINING POST	\$0.00	\$0.00
1	6085044000	DVD, IN-SERVICE	\$0.00	\$0.00
1	6500130000	BACKREST STORAGE POUCH	\$211.50	\$211.50
1	6500147000	EQUIPMENT HOOK OPTION	\$43.20	\$43.20
1	6500215000	3 STAGE IV POLE PR OPTION	\$281.70	\$281.70
1	6085035000	HEAD END STORAGE FLAT	\$112.50	\$112.50
1	6085046000	RETRACTBLE HDSCN 02 HLDR	\$151.20	\$151.20
1	6085026000	STANDARD COMPONENTS	\$0.00	\$0.00
5	Service Contract	Power Cots: STANDARD-E	\$180.00	\$900.00
Subtotal			\$7,011.00	\$7,731.00
Shipping cost				\$0.00
All applicable Sales Tax will be calculated at time of invoicing			Total	\$7,731.00

Stryker

3800 East Centre Avenue
Portage, MI 49002
T: 800-669-4968

PLEASE REMIT PAYMENT TO:
Stryker Sales Corporation
PO Box 93308
Chicago, IL 60673

OBERKIRSCH, MARC P
E: Marc.Oberkirsch@Stryker.com

stryker[®]LMS Equipment

F: 314-667-3757

Date : 12/14/2010

Customer Number: 0

Spec Number: 14558

Comments:

Ken Riddle

Special Shipping Instructions:

Credit Card Type:

CC Number:

Expiration:

Security Code:

Name On Card:

CC Name:

P.O.Number: _____

Signature: _____

Title: _____

Terms: Net 30 days.

Terms & Conditions: Cot, all accessories on original order and aftermarket accessories FOB origin. Order subject to Stryker Corporation's approval. Credit cannot be allowed on returns of special or modified items. All approved returns will be accepted only in Kalamazoo, Michigan. Proposals valid for 30 days from submittal.

Thank You For Your Business



BOARD RESOLUTION

Date: March 24, 2011

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

Agenda Item : 0421-11-07

Information: ☐

Action: ☒

Action to be Approved: RFP/Bid

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a purchase of 110 marching band uniforms and 3 drum major uniforms from DeMoulin Uniform Company for Soldan High School at a cost not to exceed \$57,638.61.

BACKGROUND:

To replace uniforms purchased 15 years ago for a school band representing the District in many community events. The uniform design was approved by a committee of parents, teachers, students and school administrators.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.A.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 847-MY-110-1411-6411	GOB	Requisition #: 10122619
Amount: \$57,638.61		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$57,638.61	☐ Pending Funding Availability	Vendor #: 600003035

Department: Curriculum & Instruction

Requestor: Kaye Harrington

Carlinda Purcell
Dr. Carlinda Purcell, Dep. Supt., Academics

Angela Banks
Angela Banks, Interim Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

SA			
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BID FORM

The bidder certified he has familiarized himself with your specifications, had carefully read them and understands their contents. Any uniforms furnished by us will be in the style and quality requested.

Quantity	Item	Unit Price	Total Price
3	Coats-Drum Majors	<u>\$304.80</u>	<u>\$914.40</u>
3	Trousers-Drum Majors	<u>\$111.69</u>	<u>\$335.07</u>
3	Capes-Drum Majors	<u>\$125.82</u>	<u>\$377.46</u>
3	Headgear-Drum Majors	<u>\$94.36</u>	<u>\$283.08</u>
3	Plumes-Drum Majors	<u>\$18.17</u>	<u>\$54.51</u>
1	Uniform Management Computer Program	<u>N/C</u>	<u>N/C</u>
110	Coats-Marching	<u>\$225.72</u>	<u>\$24,829.20</u>
113	Garment Bags-Marching & Drum Majors	<u>\$11.37</u>	<u>\$1,284.81</u>
110	Trousers-Marching	<u>\$104.86</u>	<u>\$11,534.60</u>
113	Cords-Marching & Drum Majors	<u>\$11.16</u>	<u>\$1,261.08</u>
113	Gloves-Marching & Drum Majors	<u>\$2.70</u>	<u>\$305.10</u>
2	Buttons-Marching	<u>N/C</u>	<u>N/C</u>
110	Shako Boxes-Marching	Included in headgear price	Included in headgear price
110	Capes-Marching	<u>\$92.63</u>	<u>\$10,189.30</u>
110	Headgear-Marching	<u>\$44.36</u>	<u>\$4,879.60</u>
110	Plumes-Marching	<u>\$12.64</u>	<u>\$1,390.40</u>
113	Hangers-Marching & Drum Majors	<u>N/C</u>	<u>N/C</u>
	Total Bid		<u>\$57,638.61</u>

Terms: Sample uniform is to be in accordance to the exact specifications. If awarded the contract, the undersigned agrees to ship the entire order within 90-120 calendar days after approval of the sample and receipt of necessary details and all measurements.

Name (Please Print): William S. Marsden

Signature: Wm S. Marsden

Title: President

Phone: 800-228-8134

Date: 02/03/2011

BIDDERS EVALUATION FORM

All bidders are to complete this form in order to complete the evaluation of the bids.

In conjunction with price, the award of the bid is to be based on the quality of the uniform sample, experience of the manufacturer, the reputation of the manufacturer, and ability to provide necessary service.

Manufacturer Bidding: DeMoulin Bros. and Co.

Name: William S. Marsden

Address: 1025 S. Fourth St.

Address: Greenville, IL 62246

Telephone: 800-228-8134

Experience

Number of years company has been in business: 119

References

a. List (5) live accounts presently wearing band uniforms manufactured by company. Uniforms should be 3 or more years old.

See List

b. Bidder shall submit copy of written warranty.

Local Representative

Name: Gary Medley

Address: 1325 Pegasus Trail

St. Peters, MO 63376

Telephone: 800-510-9795

Customer Name	City	ST	Purchase Years
Adrian High School	Adrian	MO	(00)
McDonald County High School	Anderson	MO	(02)
Ash Grove High School	Ash Grove	MO	(08)
Aurora High School	Aurora	MO	(09)
Belton High School	Belton	MO	(09)
Bloomfield High School	Bloomfield	MO	(07)
Blue Springs South High School	Blue Springs	MO	(08)
Boonville High School	Boonville	MO	(99)
Bowling Green High School	Bowling Green	MO	(01, 02, 08)
Branson High School	Branson	MO	(03)
Campbell High School	Campbell	MO	(06)
Cassville High School	Cassville	MO	(02)
Mark Twain High School	Center	MO	(99, 00)
Marquette High School	Chesterfield	MO	(00, 06, 08)
Parkway Central High School	Chesterfield	MO	(99, 09)
Parkway North High School	Chesterfield	MO	(01)
Cass-Midway High School	Cleveland	MO	(05)
Conway High School	Conway	MO	(03)
Crocker High School	Crocker	MO	(09)
East Prairie High School	East Prairie	MO	(04)
El Dorado Springs High School	El Dorado Springs	MO	(06)
Eureka High School	Eureka	MO	(07, 08)
Fair Grove High School	Fair Grove	MO	(08)
Fair Play High School	Fair Play	MO	(07)
Farmington High School	Farmington	MO	(99)
Fayette High School	Fayette	MO	(02)
Rockwood Summit High School	Fenton	MO	(00, 01)
Festus R-6 High School	Festus	MO	(03)
Fordland High School	Fordland	MO	(10)
Forsyth High School	Forsyth	MO	(09)
Fredericktown High School	Fredericktown	MO	(00, 01)
Galena High School	Galena	MO	(10)
Greenfield High School	Greenfield	MO	(09)
Hartville High School	Hartville	MO	(02, 04)
Lafayette Co. High School	Higginsville	MO	(01, 02, 04)
Hillsboro High School	Hillsboro	MO	(05)
Seckman Sr. High School	Imperial	MO	(03, 05)
Windsor High School	Imperial	MO	(07)
Ft. Osage High School	Independence	MO	(01)
Van Horn High School	Independence	MO	(09)
Lincoln College Preparatory	Kansas City	MO	(06)
Raytown High School	Kansas City	MO	(00)
Kirkwood High School	Kirkwood	MO	(08)
Knob Noster High School	Knob Noster	MO	(02)
Liberty High School	Liberty	MO	(02, 08)

Customer Name	City	ST	Purchase Years
Liberty North High School	Liberty	MO	(10)
Lone Jack High School	Lone Jack	MO	(00)
Marshfield High School	Marshfield	MO	(07)
Pattonville High School	Maryland Heights	MO	(99, 00, 07, 10)
Maryville High School	Maryville	MO	(01)
Mt. Vernon High School	Mount Vernon	MO	(03)
New Bloomfield High School	New Bloomfield	MO	(99)
New Haven High School	New Haven	MO	(03)
Nixa High School	Nixa	MO	(05)
Norborne High School	Norborne	MO	(99)
Ft. Zumwalt North High School	O Fallon	MO	(07)
Ft. Zumwalt West High School	O'Fallon	MO	(08)
Oak Grove High School	Oak Grove	MO	(00, 04, 09)
Osborn High School	Osborn	MO	(99)
Owensville High School	Owensville	MO	(09)
Ozark High School	Ozark	MO	(05, 07)
Raymore-Peculiar High School	Peculiar	MO	(99, 01, 02, 03, 08, 09)
Pleasant Hope High School	Pleasant Hope	MO	(07)
Potosi High School	Potosi	MO	(99, 00, 08)
Raytown High School	Raytown	MO	(05)
Raytown South High School	Raytown	MO	(05)
Republic High School	Republic	MO	(07)
Francis Howell Central High School	Saint Charles	MO	(05)
Francis Howell High School	Saint Charles	MO	(07, 08)
Francis Howell North High School	Saint Charles	MO	(99, 00, 02, 05, 06, 07)
Parkway West High School	Saint Charles	MO	(00, 03)
St. Charles West High School	Saint Charles	MO	(01)
Bayless High School	Saint Louis	MO	(99)
Beaumont High School	Saint Louis	MO	(00)
Horton Watkins High School	Saint Louis	MO	(99)
Kirkwood High School	Saint Louis	MO	(99)
Normandy High School	Saint Louis	MO	(99, 01)
Oakville High School	Saint Louis	MO	(04)
Ritenour High School	Saint Louis	MO	(99, 06)
Soldan High School	Saint Louis	MO	(99)
Vashon High School	Saint Louis	MO	(99, 00)
Ft. Zumwalt South High School	Saint Peters	MO	(09)
Ste. Genevieve High School	Sainte Genevieve	MO	(99)
Salem High School	Salem	MO	(07)
Salisbury High School	Salisbury	MO	(05)
Silex High School	Silex	MO	(07)
Glendale High School	Springfield	MO	(07)
Hillcrest High School	Springfield	MO	(03, 09)
Kickapoo High School	Springfield	MO	(05, 07)
Parkview Sr. High School	Springfield	MO	(02)

Customer Name	City	ST	Purchase Years
St. Charles High School	St. Charles	MO	(01, 05, 06, 08)
Lindbergh High School	St. Louis	MO	(00, 01, 04, 05, 07, 10)
Mehlville High School	St. Louis	MO	(06)
Ft. Zumwalt East High School	St. Peters	MO	(08)
Stockton High School	Stockton	MO	(10)
Strafford High School	Strafford	MO	(07)
Sullivan High School	Sullivan	MO	(07)
Troy Buchanan High School	Troy	MO	(99, 00, 01)
Warren Co. High School	Warrenton	MO	(05, 06)
Waynesville High School	Waynesville	MO	(06, 09)
Webster Groves High School	Webster Groves	MO	(00)
West Plains High School	West Plains	MO	(08)
Lafayette High School	Wildwood	MO	(03, 10)
Willow Springs High School	Willow Springs	MO	(03)
Winfield High School	Winfield	MO	(01)
Wright City High School	Wright City	MO	(02)

DeMOULIN BROTHERS & COMPANY
LIFETIME LIMITED WARRANTY

Warranty

DeMoulin Brothers & Company ("Seller") does hereby warrant for life to every original purchaser of our product that the following uniform parts are free of defective workmanship or material when properly maintained: coats, trousers, overlays, and standard material trims (that is, trim made of wool, wool blend fabric, selected 14 or 14 ½ oz. 100% polyester whipcord, and DeMoulin or Applause formal fabrics). This warranty specifically extends to the internal construction of the uniform parts and moth protection, as well as shrinkage and colorfastness if beyond textile industry standards and based upon proper drying cleaning conditions. Seller further warrants against defective workmanship or materials from the plastic frame of all headgear only to the extent this headgear is guaranteed by suppliers of Seller.

Limitations and Restrictions

This warranty is limited, however, to the following conditions:

- (1) Seller shall not be responsible for any damage caused to fabrics or materials by dry cleaning or other cleaning processes unless such work is done by a professional dry cleaning establishment and in strict accordance with the cleaning instructions provided by Seller.
- (2) Seller shall not be responsible for normal wear and tear, including but not restricted to pulls, tears, or pilling of fabrics.
- (3) Seller shall not be responsible for damage caused by alterations, accidents, unreasonable use, or unusual treatment due to misfitting of garments to wearer or extreme weather conditions.
- (4) Only the following fabrics are included: wool, dacron/wool, selected 14 or 14 ½ oz. 100% polyester whipcord, and DeMoulin or Applause formal fabrics. All other fabrics are excluded, including but not limited to sequin, metallic, holographic and satin fabrics and trims.

Process to Follow to Make a Warranty Claim

To obtain warranty service notice of claims arising from this limited warranty must be submitted in writing to DeMoulin Brothers & Company, Greenville, Illinois 62246. Buyer must make available for inspection by Seller, within twenty (20) days of notice, at a location and time reasonably convenient to both parties, all goods for which claim is being made. NO returns or claims will be accepted without prior written acceptance thereof by Seller.

Seller shall repair, or at its discretion replace, any defective uniform part. This repair or replacement is limited to fabrics which DO NOT pass the AATC industry approved test for crocking. Further, repair or replacement will be determined after an investigation by Seller as to the cause of the damage. If it is determined by Seller that the damage was caused by alterations, accidents, unreasonable use, unusual treatment due to misfitting of garments to wearer, extreme weather conditions or improper cleaning methods, Seller WILL NOT be responsible for the repair or replacement of any uniform or uniform part. In the event such investigation reveals a defective product, Seller shall replace or repair such product within ninety (90) days or in a reasonable time period as determined by Seller.

Buyer shall not be entitled, however, to claim any consequential damages (including lost profits) for non-conforming or defective goods or for late delivery or non-delivery.

DISCLAIMER OF WARRANTIES

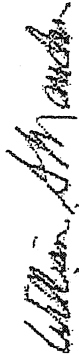
This Limited Warranty is expressly in lieu of other warranties, express or implied and whether statutory or otherwise, including any warranty of merchantability and fitness for a particular purpose and there are no warranties which extend beyond the description on the face hereof.

IN NO EVENT SHALL SELLER BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL, EXEMPLARY OR CONSEQUENTIAL DAMAGES, ARISING OUT OF THIS SALE, INCLUDING BUT NOT LIMITED TO LOST PROFITS, BUSINESS INTERRUPTION, LOSS OF BUSINESS INFORMATION, OR COVER, EVEN IF SELLER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

Buyer should note, for his own protection, the following:

This warranty gives you specific legal rights, and you may also have other rights that vary from state to state.

In the event Buyer pursues any legal action arising from this warranty, the Buyer hereby consents that the State of Illinois shall have jurisdiction and venue over any such action.



William S. Marsden, President

BID FORM

The bidder certified he has familiarized himself with your specifications, had carefully read them and understands their contents. Any uniforms furnished by us will be in the style and quality requested.

Quantity	Item	Unit Price	Total Price
3	Coats-Drum Majors	<u>650.00</u>	<u>1,950.00</u>
3	Trousers-Drum Majors	all DM items included	
3	Capes-Drum Majors	in price above	
3	Headgear-Drum Majors		
3	Plumes-Drum Majors		
1	Uniform Management Computer Program	N/C	N/C
110	Coats-Marching	<u>243.50</u>	<u>26,785.00</u>
113	Garment Bags-Marching & Drum Majors	<u>21.95</u>	<u>2,480.35</u>
110	Trousers-Marching	<u>119.85</u>	<u>13,183.50</u>
113	Cords-Marching & Drum Majors	<u>19.50</u>	<u>2,203.50</u>
113	Gloves-Marching & Drum Majors	<u>1.95</u>	<u>220.35</u>
2	Buttons-Marching	N/C	N/C
110	Shako Boxes-Marching	<u>9.95</u>	<u>1,094.50</u>
110	Capes-Marching	<u>125.90</u>	<u>13,849.00</u>
110	Headgear-Marching	<u>46.30</u>	<u>5,093.00</u>
110	Plumes-Marching	<u>17.00</u>	<u>1,870.00</u>
113	Hangers-Marching & Drum Majors	<u>1.50</u>	<u>169.50</u>
		Total Bid \$68,898.70	

Terms: Sample uniform is to be in accordance to the exact specifications. If awarded the contract, the undersigned agrees to ship the entire order within 75-125 calendar days after approval of the sample and receipt of necessary details and all measurements.

Name (Please Print): Steve Roberts

Signature: [Signature]

Title: General Manager

Phone: 660/258-2246

Date: 1-31-11

BIDDERS EVALUATION FORM

All bidders are to complete this form in order to complete the evaluation of the bids.

In conjunction with price, the award of the bid is to be based on the quality of the uniform sample, experience of the manufacturer, the reputation of the manufacturer, and ability to provide necessary service.

Manufacturer Bidding: Stanbury Uniforms, Inc.

Name: Steve Roberts

Address: P.O. Box 100

Address: Brookfield, MO 64628

Telephone: 660/258-2246

Experience

Number of years company has been in business: 92

References

a. List (5) five accounts presently wearing band uniforms manufactured by company. Uniforms should be 3 or more years old.

See attached

b. Bidder shall submit copy of written warranty.

Local Representative

Name: Jim Pundmann

Address: 1411 Colonial Drive

Fulton, MO 65251

Telephone: 573/642-7119

Stanbury Uniforms, Inc.
P.O. Box 100
108 Stanbury Industrial Drive
Brookfield, MO 64628
1-800-876-2246
Fax: 866-258-5781
<http://www.stanbury.com>
stanbury@sthighway.com

Stanbury

An Employee Owned Company

Missouri References

Afton High School St. Louis	Bismarck High School Bismarck
Blair Oaks High School Jefferson City	Boonville High School Boonville
Bourbon High School Bourbon	Braymer High School Braymer
Brookfield High School Brookfield	Brunswick High School Brunswick
Bucklin High School Bucklin	Calhoun High School Calhoun
Camdenton High School Camdenton	Cameron High School Cameron
Canton High School Canton	Carrollton High School Carrollton
Central Methodist College Fayette	Centralia High School Centralia
Chillicothe High School Chillicothe	Clark County High School Kahoka
Clinton High School Clinton	Concordia High School Concordia
Crawford County High School Cuba	Crest Ridge High School Centerview
Crystal City High School Crystal City	Dixon High School Dixon
East Buchanan High School Gower	

STANBURY UNIFORMS LIFETIME LIMITED WARRANTY

Stanbury Uniforms, Inc. ("Seller") warrants to the original end-user purchaser, **Soldan H.S.** ("Buyer"), that the uniforms manufactured by Seller and purchased by Buyer will be free under normal use from defects in materials and workmanship for the life of Buyer's ownership of the uniforms. This Lifetime Limited Warranty ("Warranty") covers only uniforms consisting of fabric and parts made from 100 percent wool, dacron-wool and/or 960 polyester. Seller further warrants that the internal construction of the uniform parts, moth protection shrinkage of the uniforms will conform with textile industry standards.

This Warranty does **NOT** cover the following:

1. Uniform parts containing metallic fabrics and trims, twills, satins, sequins fabric and trims and other exotic fabrics and/or trims.
 2. Normal wear and tear associated with the uniforms, including, but not limited to, pulls, tears and piling of fabric.
 3. Damage caused by accidents, alteration, abuse, misuse, improper wearing or acts of God.
 4. Items not manufactured by Seller and which Seller purchased from outside sources, such as, but not limited to, plumes, gloves, shoes, suspenders, garment bags, and rainwear.
 5. Damage caused by improper dry cleaning, not following cleaning instructions, or subjecting uniforms to inclement weather, are expressly not covered by the warranty.
- Stanbury recommends that uniforms are tested for color fastness prior to cleaning by having a few uniforms cleaned in advance of full order. Any questions regarding dry cleaning should be directed to the Stanbury Customer Service department.

Seller makes no warranty, express or implied, with respect to matters not covered and described above.

THIS WARRANTY IS EXPRESSLY IN LIEU OF ANY OTHER EXPRESS OR IMPLIED WARRANTIES, WRITTEN OR ORAL, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND OF ANY OTHER OBLIGATION ON THE PART OF THE SELLER. No agent, employee or representative of Seller has any authority to bind Seller to any affirmation, representation or warranty concerning the uniforms sold, and unless an affirmation, representation or warranty made by an agent, employee or representative is specifically included within this Warranty, it shall not be enforceable by Buyer. In accordance with the terms of this Warranty, Seller will repair or, at its option, replace free of charge any covered uniform part that is proven defective. Such repair or replacement shall be Buyer's exclusive remedy under this Warranty. This Warranty shall be invalid if repairs to the uniform are attempted by anyone other than an authorized representative of Seller.

Buyer shall not be entitled to any consequential or incidental damages for nonconforming or defective goods, or for any other breach or repudiation of the sales contract by Seller. Consequential and incidental damages shall include, but are not limited to, lost profits and all other items defined as consequential and incidental damages by the applicable version of the Uniform Commercial Code. Some states do not allow the exclusion or limitation of incidental or consequential damages, so the above limitations or exclusions may not apply to you.

Notice of any defect and of any claim under this Warranty must be submitted in writing to Stanbury Uniforms, Inc., P.O. Box 100, Brookfield, Missouri 64628, within a reasonable time after the defect becomes apparent, in no event to exceed thirty (30) days. A written receipt for the uniforms, showing the date of purchase, must accompany any request or claim for work to be performed. To obtain performance under this Warranty, Buyer must make the defective uniforms available for inspection by Seller or its designated representative at a location and time reasonably convenient for both Buyer and Seller. After such inspection, Seller will issue to Buyer a written acceptance or rejection of the claim under the Warranty. Seller shall not be obligated to perform under this Warranty until it has inspected the uniforms for which a claim is made and has given Buyer written acceptance of the claim.

THIS WARRANTY GIVES YOU SPECIFIC LEGAL RIGHTS, AND YOU MAY ALSO HAVE OTHER RIGHTS WHICH VARY FROM STATE TO STATE.



BOARD RESOLUTION

Date: March 23, 2011

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

Agenda Item : 04-21-11-08

Information: ☐

Action: ☒

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a sole source purchase from Pearson Psychological Corporation for psychological educational assessment and evaluation test kits, supplemental protocols and scoring software for use by school psychological educational assessment services personnel and school social workers district-wide extending into the 2011-2012 school year. The cost will not exceed \$16,257.72.

BACKGROUND: This purchase is in alignment with the District's Accountability Plan - Differentiated Instruction and Supplemental Program: Objectives 131, 132, 138 and 139. It will ensure that all resident children with disabilities receive comprehensive services, as required by the Individuals with Disabilities Education Act (IDEA) and Chapter 162, RSMo, through an integrated component of the District's educational program.

In prior years, consumed materials were not replaced in sufficient quantities. For this reason, it is necessary to make this purchase.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.1D

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 828-00-271-2332-6412	Non-GOB	Requisition #: 10123281
Amount: \$16,257.72		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$16,257.72	☐ Pending Funding Availability	Vendor #: 600011971

Department: Academic Services

Chip Jones
Dr. Chip Jones, Assoc. Supt., Student Support Serv.

Carlinda Purcell
Dr. Carlinda Purcell, Dep. Supt., Academics

Angela Banks
Angela Banks, Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent

<u>Chip Jones</u>			
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REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Joseph 'Chip' Jones	Date: March 4, 2011
Department / School: Special Education	Phone Number: 314-345-2250
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Goods are sold only through this vendor and trademark and copyright law protected	
Vendor Name: Pearson Psychological Corp.	Email: Tiffany.Laszlo@Pearson.com
Vendor Contact: Tiffany Laszlo	Phone Number 800-627-7271, ext 267052
Justification Information	
1. Why the uniquely specified goods are required?	
Goods used to conduct psychological educational assessments for the purpose of identifying students disabilities	
2. Why good or services available from other vendors /competitors are not acceptable?	
Materials are sold through their publishing company. They are protected through trademark and copyright laws. They are not available through competitor publishers.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
Due to the large number of material being requested for purchase, the district sales representative has given a 10% discount on the order. The company's proposal is attached.	
4. List the Names of other Vendors contacted & Price Quotes:	
Materials listed on SAP Purchase Requisition are only available through the vendor listed above.	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
<i>Garlinch Lursell</i>	<i>3/22/11</i>
Department Head	Date
<i>Engel M</i>	
CFO	Date
Superintendent	Date

me

Sole Source Checklist

1. Check one of the following:

XOne-of-a-kind The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings

☐ **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers

☐ **Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors
- Document rationale in support of treating the delivery date as mission critical

☐ **Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption)

☐ **Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor)

☐ **Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form

2. If the Sole Source Criteria is met, then complete the Sole Source Form;

3. If the Sole Source Criteria is not met, then the item must be bid.

PROPOSAL / PROFORMA INVOICE

PEARSON
5601 Green Valley Drive 4th floor
Bloomington, MN 55437-1099

Federal ID No. 41-0850527
An Equal Opportunity Employer

Submitted by TIFFANY LASZLO
Phone: (800) 627-7271 ext. 267052
Fax: (800) 632-9011

Proposal Date: 25-Jan-2011

Purchase Order Number: SANC25012011

Preliminary Order No: 197335

Customer Phone: Effort Code TJ9

Account No: 636381-7-4361285

Customer

SANCERIA THOMAS MED
Saint Louis Public Schools
Admin Bldg
801 N 11th St
St Louis MO 63101

Product Number	Description	Qty Ordered	List Unit Price*	Unit Price	Extended Price
0158989317	WPPSI-III BASIC KIT	2	1,025.00	922.50	1,845.00
0158031253	CARS2 KIT	2	150.00	135.00	270.00
0158981502	WASI COMPLETE KIT	4	284.00	255.60	1,022.40
32300	KBIT-2 COMPLETE KIT	1	239.00	215.10	215.10
0158979060	WISC-IV SOFTCASE KIT	1	1,085.00	976.50	976.50
0158029348	BROWN ADDS RS PRNT AGE3-7 25	2	71.30	64.17	128.34
0158029356	BROWN ADDS RS TEACHR 3-7 25	2	71.30	64.17	128.34
0158029372	BROWN ADDS RS CH PRT AG8-12 25	2	71.30	64.17	128.34
0158029364	BROWN ADDS RS TEACHR 8-12 25	2	71.30	64.17	128.34
0158004671	ABAS-II SCHOOL KIT	2	213.15	191.84	383.68
0158029321	BROWN ADDS CHLDN/ADOLESC MNL	2	155.30	139.77	279.54
30021	BASC-2 TRS-C HAND SCOR ENG(25)	4	35.60	32.04	128.16
30024	BASC-2 PRS-C HAND SCOR ENG(25)	4	35.60	32.04	128.16
30030	BASC-2 TRS-P CE ENG (25)	2	29.70	26.73	53.46
30031	BASC-2 TRS-C CE ENG (25)	4	29.70	26.73	106.92
30032	BASC-2 TRS-A CE ENG (25)	4	29.70	26.73	106.92
30034	BASC-2 PRS-C CE ENG (25)	4	29.70	26.73	106.92

Authorization, Price and Terms

Prices effective for 30 days from proposal date.

I authorize Pearson to ship this order at the prices listed above, FOB Destination, applying balance net 30 days payment terms for US orders. Prepayment required for all international orders. Also applied are the standard terms and conditions and the terms of the Qualification policy published in the 2011 Pearson catalog and on the Pearson web site links:
www.pearsonassessments.com/top/quallevels.htm and www.pearsonassessments.com/top/termscond.htm

Authorized Signature: _____

Title: _____ Date: _____

PROPOSAL / PROFORMA INVOICE

PEARSON
5601 Green Valley Drive 4th floor
Bloomington, MN 55437-1099

Federal ID No. 41-0850527
An Equal Opportunity Employer

Submitted by TIFFANY LASZLO
Phone: (800) 627-7271 ext. 267052
Fax: (800) 632-9011

Proposal Date: 25-Jan-2011

Purchase Order Number: SANC25012011

Preliminary Order No: 197335

Customer Phone: Effort Code TJ9

Account No: 636381-7-4361285

Product Number	Description	Qty Ordered	List Unit Price*	Unit Price	Extended Price
30035	BASC-2 PRS-A CE ENG (25)	4	29.70	26.73	106.92
30036	BASC-2 SRP-INTRVIEW CE ENG(25)	2	29.70	26.73	53.46
30037	BASC-2 SRP-C CE ENG (25)	4	29.70	26.73	106.92
30038	BASC-2 SRP-A CE ENG (25)	4	29.70	26.73	106.92
30080	BASC-2 ASSIST WIN/MAC	1	276.00	248.40	248.40
0158983998	WIAT-II REC FMS RV&RSP BKS 25@	4	83.25	74.93	299.72
0158979079	WISC-IV RECORD FORMS- 25	5	115.00	103.50	517.50
0158979087	WISC-IV RESP BKLT #1- 25	5	74.00	66.60	333.00
31012	VINELAND-II SURV REC BKS(25)	10	74.75	67.28	672.80
31032	VINELAND-II TEACH RTG FM(25)	10	70.05	63.05	630.50
31019	VINELAND-II SURVEY INT ASSIST	20	269.70	242.73	4,854.60
31031	VINELAND-II TEACH RTG FORM MAN	2	88.10	79.29	158.58
0158083415	DRAW A PERSON:QSS COMPLETE KIT	3	199.00	179.10	537.30
30270	BASC-2 BESS MANUAL	2	63.65	57.29	114.58
30271	BASC-2 BESS TF-PRESCHOOL(25)	5	25.00	22.50	112.50
30274	BASC-2 BESS PF-PRESCHOOL(25)	5	25.00	22.50	112.50
30285	BASC-2 BESS ASSIST-SINGLE USER	1	589.00	530.10	530.10

Estimated Taxes:

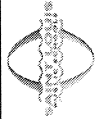
0.00

Estimated Freight/Shipping:

625.30

Total in US dollars:

\$16,257.72



Board Resolution

Date: March 23, 2011
To: Dr. Kelvin R. Adams, Superintendent
From: Enos K. Moss, CFO/Treasurer

Agenda Item: 04-2111-09
Information: _____
Action: X

Action to be Approved:

X Financial Report Approval

Other Transaction Descriptors:

Monthly Report Approval

SUBJECT:

Monthly Board Transaction Report for February 2011.

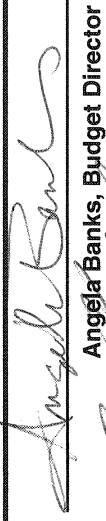
BACKGROUND:

Accountability Plan Goal: Goal III: Facilities, Resources Support Objective/Strategy: III.D.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	-	-	-	-	Requisition #:	
Amount:						
Fund Source:	-	-	-	-	Requisition #:	
Amount:						
Fund Source:	-	-	-	-	Requisition #:	
Amount:						
Cost not to Exceed:	\$	-	-	-	Pending Funding Availability	Vendor #:


Mary M. Houlihan, Dep. Supt., Operations


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent

Monthly Budget Report
Dates: 02-01-2011 - 02-28-2011
Fiscal Year: 2010 - 2011

110-INCIDENTAL

1 SAP Hierarchy Doc #: 0501789332
SAP Entry Doc #: 0501789294

From: 110-1411 - 847-MY-110 - 6319
To: 110-1411 - 847-MY-110 - 6411
Control No: B1011-1610
From Amount: 57,638.61-
To Amount: 57,638.61
Text: Appropriations to purchase band uniforms for curriculum.

2 SAP Hierarchy Doc #: 0501789372
SAP Entry Doc #: 0501789334

From: 110-2218 - 847-00-110 - 6441
To: 110-2218 - 847-00-110 - 6411
Control No: B1011-1640
From Amount: 66,263.60-
To Amount: 66,263.60
Text: Purchase science related materials per district's accountability plan
to ensure 100% of schools offer challenging high school studies
according to national science standards and accommodate future
laboratory upgrades.

3 SAP Hierarchy Doc #: 0501789359
SAP Entry Doc #: 0501789321

From: 110-2411 - 448-00-110 - 6411
To: 110-2411 - 448-00-110 - 6363
110-2411 - 448-00-110 - 6383
110-2411 - 448-00-110 - 6383
Control No: B1011-1627
From Amount: 887.34-
To Amount: 887.34
Text: Travel budget for the Professional Development Conference, Midwest
Behavioral Symposium, in Kansas City.

Monthly Budget Report
Dates: 02-01-2011 - 02-28-2011
Fiscal Year: 2010 - 2011

120-INCIDENTAL

1 SAP Hierarchy Doc #: 0501789481
SAP Entry Doc #: 0501789443

From:	110-2411	-	186-PR-110	-	6143
To:	110-2411	-	186-PR-110	-	6231
Control No:	110-2411	-	186-PR-110	-	6261
From Amount:	120-1151	-	186-55-120	-	6143
To Amount:	B1011-1752	-		-	
Text: Transfer Reversed Due to Budget Error - See Original Document #	4,418.00-				
	4,418.00				
					4,000.00-
					306.00-
					112.00-
					4,418.00

231-TITLE I IASA 98/99

[illegible]

From:	To:
231-1127	231-1127
- 518-AM-231	- 518-AM-231
- 6411	- 6443
53,583.78-	97,533.78
231-1127	231-1127
- 518-AM-231	- 518-AM-231
- 6541	- 6364
31,000.00-	2,000.00-
231-1127	231-1127
- 518-AM-231	- 518-AM-231
- 6319	- 6363
10,000.00-	950.00-
231-1127	231-1127
- 518-AM-231	- 518-AM-231
- 6411	- 6443
53,583.78-	97,533.78

Control No:	B1011-1696
From Amount:	97,533.78-
To Amount:	97,533.78
Text: Purchase computers for students at Lyon @ Blow Elementary School with Title I Funds.	

ST. LOUIS BOARD OF EDUCATION

PAGE:

4

Monthly Budget Report
 Dates: 02-01-2011 - 02-28-2011
 Fiscal Year: 2010 - 2011

3 SAP Hierarchy Doc #: 0501789434
 SAP Entry Doc #: 0501789396

From:	231-1127	-	601-AM-231	-	6384	
To:	231-1127	-	601-AM-231	-	6383	
Control No:	B1011-1703					
From Amount:	1,000.00-					
To Amount:	1,000.00					
Text: Appropriations are needed for hotel, conference registration and accomondations to the ASCD Conference.						

4 SAP Hierarchy Doc #: 0501789373
 SAP Entry Doc #: 0501789335

From:	231-1177	-	111-AD-231	-	6541	
To:	231-1177	-	111-AD-231	-	6411	
Control No:	B1011-1657					
From Amount:	51,769.80-					
To Amount:	51,769.80					
Text: Funds for mobile labs for EOC classrooms and monitors for virtual lab						

Monthly Budget Report
Dates: 02-01-2011 - 02-28-2011
Fiscal Year: 2010 - 2011

640-FED STIMULUS-TITLE I

1 SAP Hierarchy Doc #: 0501789433
SAP Entry Doc #: 0501789395

From:	640-1127	-	601-AM-640	-	6319	1,000.00-
To:	640-1127	-	601-AM-640	-	6363	350.00-
Control No:	640-1127	-	601-AM-640	-	6383	1,350.00
From Amount:	B1011-1702					
To Amount:						1,350.00-
Text:	Appropriations for Montessori Conference.					



BOARD RESOLUTION

Date: March 22, 2011

To: Dr. Kelvin R. Adams, Superintendent

From: Roger CayCe, Exec. Director-Operations/Bldg. Comm.

Agenda Item : 04-21-11-10

Information: ☐

Action: ☒

Action to be Approved: Contract

RFP/Bid # 013-1011

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a contract with DJ Contracting, Inc. to provide hazardous materials abatement at Central VPA High School. This work shall begin on April 1, 2011 and be completed by August 1, 2011 at a cost not to exceed \$324,786.00 which includes a 10% contingency of \$29,526.00

BACKGROUND: Through the District hazardous materials consultant school inspections, it has been determined that a safety risk from hazardous materials exists at Central VPA High School. This work will remove hazardous materials and old boilers from the main boiler room. Asbestos pipe insulation will also be removed from several mechanical areas in the school. The Hazardous materials primarily consist of asbestos and lead paint. The asbestos has been found to be deteriorating and has been sealed off from students and staff until this abatement can be performed. During the abatement, the District consultant will provide oversight and 3rd party air monitoring to ensure the safety of the indoor air. This work will be performed while students are not in class. This project will be funded through the Air Conditioning Mechanical Modernization Bond program.

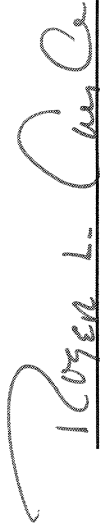
Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 186-HE-909-2624-6522	Non-GOB	Requisition #: 10123254
Amount: \$324,786.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$324,786.00	☐ Pending Funding Availability	Vendor #: 600013840

Department: Operations



Roger CayCe, Exec. Director-Operations/Bldg. Comm.



Angela Banks, Interim Budget Director



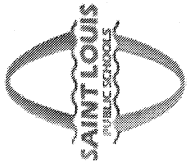
Enos Moss, CFO/Treasurer



Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent

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March 18, 2011

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Tom Goodrich

RE: Bid Evaluation Record for RFP# 018-1011 Central VPA HAZMAT Abatement

The evaluation began at 2/22/11, 10:00 a.m. and was concluded at 2/23/11 3:00 p.m. The evaluation committee consisted of the following:

Roger L. CayCe	Executive Director of Operations	SLPS
Tom Goodrich	Project Manager	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS
Jeff Faust	Consultant	Environmental Consultants

Bid from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Ahrens Contracting, Inc.	\$423,222	340	No
General Waste Services, Inc.	\$421,750	348	No
Midwest Service Group	\$680,500	270	No
Advanced Environmental Services	\$649,275	291	No
Spray Services Inc.	\$407,237	340	No
DJ Contracting, Inc	\$295,160	377	Yes

One copy of each evaluation form is on file along with this evaluation record in the operations department.

Tom Goodrich
Construction Project Manager
Operations Department

BID SUMMARY FOR RFP 013-1011 CENTRAL VPA HAZMAT ABATEMENT						
Contractor	Cost	M/WBE Participation	Prior working relationship with SLPs	Use of "P" Card Included in Pricing	Vendor's Experience	Scores
Ahrens Contracting, Inc	\$423,222	40% MWBE 5% WBE	Envirotech	Yes		82%
Score	Max 40% (22)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
General Waste Services, Inc	\$421,750	45% MWBE 6% WBE		Yes		
Score	Max 40% (23)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	83%
Midwest Service Group	\$680,500	40% MWBE 5% WBE		Yes		
Score	Max 40% (8)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	68%
Advanced Environmental Services, Inc	\$649,275	45% MWBE 5% WBE		Yes		
Score	Max 40% (10)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	70%
Spray Services, Inc	\$407,237	55% MWBE 5% WBE		Yes, but did include in original bid		
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (5)	Max 10% (10)	80%
DJ Contracting, Inc	\$295,160	90% MWBE 5% WBE		Yes		
Score	Max 40% (40)	Max 30% (30)	Max 10% (2)	Max 10% (10)	Max 10% (10)	92%

BID SUMMARY FOR RFP 013-1011 CENTRAL VPA HAZMAT ABATEMENT						
Contractor	Cost	M/WBE Participation	Prior working relationship with SLPs	Use of "P" Card Included in Pricing	Vendor's Experience	Scores
Ahrens Contracting, Inc	\$423,222	40% MWBE 5% WBE	Envirotech	Yes		
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	85%
General Waste Services, Inc	\$421,750	45% MWBE 6% WBE		Yes		
Score	Max 40% (30)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	90%
Midwest Service Group	\$680,500	40% MWBE 5% WBE		Yes		
Score	Max 40% (8)	Max 30% (30)	Max 10% (2)	Max 10% (10)	Max 10% (10)	60%
Advanced Environmental Services, Inc	\$649,275	45% MWBE 5% WBE		Yes		
Score	Max 40% (11)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	71%
Spray Services, Inc	\$407,237	55% MWBE 5% WBE		Yes, but did include in original bid		
Score	Max 40% (35)	Max 30% (30)	Max 10% (10)	Max 10% (5)	Max 10% (10)	90%
DJ Contracting, Inc	\$295,160	90% MWBE 5% WBE		Yes		
Score	Max 40% (40)	Max 30% (30)	Max 10% (5)	Max 10% (10)	Max 10% (10)	95%

BID SUMMARY FOR RFP 013-1011 CENTRAL VPA HAZMAT ABATEMENT						
Contractor	Cost	M/WBE Participation	Prior working relationship with SLPs	Use of "P" Card Included in Pricing	Vendor's Experience	Scores
Ahrens Contracting, Inc	\$423,222	40% MWBE 5% WBE	Envirotech	Yes		
Score	Max 40% (28)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	88%
General Waste Services, Inc	\$421,750	45% MWBE 6% WBE		Yes		
Score	Max 40% (29)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	89%
Midwest Service Group	\$680,500	40% MWBE 5% WBE		Yes		
Score	Max 40% (12)	Max 30% (30)	Max 10% (8)	Max 10% (10)	Max 10% (10)	70%
Advanced Environmental Services, Inc	\$649,275	45% MWBE 5% WBE		Yes		
Score	Max 40% (15)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	75%
Spray Services, Inc	\$407,237	55% MWBE 5% WBE		Yes, but did include in original bid		
Score	Max 40% (30)	Max 30% (30)	Max 10% (10)	Max 10% (5)	Max 10% (10)	85%
DJ Contracting, Inc	\$295,160	90% MWBE 5% WBE		Yes		
Score	Max 40% (40)	Max 30% (30)	Max 10% (5)	Max 10% (10)	Max 10% (10)	95%

BID SUMMARY FOR RFP 013-1011 CENTRAL VPA HAZMAT ABATEMENT						
Contractor	Cost	M/WBE Participation	Prior working relationship with SLPs	Use of "P" Card Included in Pricing	Vendor's Experience	Scores
Ahrens Contracting, Inc	\$423,222	40% MWBE 5% WBE	Envrotech	Yes		
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	85%
General Waste Services, Inc	\$421,750	45% MWBE 6% WBE		Yes		
Score	Max 40% (26)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	86%
Midwest Service Group	\$680,500	40% MWBE 5% WBE		Yes		
Score	Max 40% (14)	Max 30% (30)	Max 10% (8)	Max 10% (10)	Max 10% (10)	72%
Advanced Environmental Services, Inc	\$649,275	45% MWBE 5% WBE		Yes		
Score	Max 40% (15)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	75%
Spray Services, Inc	\$407,237	55% MWBE 5% WBE		Yes, but did include in original bid		
Score	Max 40% (30)	Max 30% (30)	Max 10% (10)	Max 10% (5)	Max 10% (10)	85%
DJ Contracting, Inc	\$295,160	90% MWBE 5% WBE		Yes		
Score	Max 40% (40)	Max 30% (30)	Max 10% (5)	Max 10% (10)	Max 10% (10)	95%



BOARD RESOLUTION

Date: March 22, 2011

To: Dr. Kelvin R. Adams, Superintendent

From: Roger CayCe, Exec. Director-Operations/Bldg. Comm.

Agenda Item : 04-21-11-11

Information: ☐

Action: ☒

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # 018-1011

SUBJECT: To approve a contract with Advanced Environmental Services, Inc to provide hazardous materials abatement at Mullanphy Elementary School. This work shall begin on April 1, 2011 and be completed by August 1, 2011 at a cost not to exceed \$836,539.00 which includes a 10% contingency of \$76,049.00

BACKGROUND: The contractor will remove hazardous materials and old boilers from the main boiler room and abate other areas throughout the school that may be disturbed from the mechanical modernization project. The hazardous materials primarily consist of asbestos and lead paint. During the abatement, the District's hazardous materials consultant will provide oversight and 3rd party air monitoring to ensure the safety of the indoor air. This work will be performed while students are not in class. This project will be funded through the Air Conditioning Mechanical Modernization Bond program.

Accountability Plan Goals: Goal III: Facilities, Resources Support

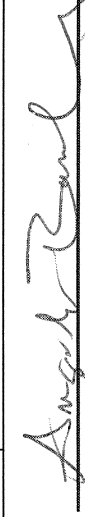
Objective/Strategy: III.C.1

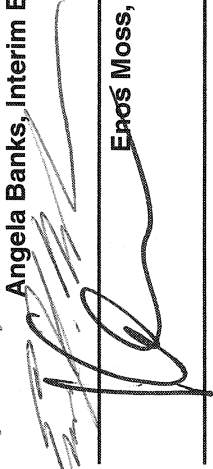
FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 186-HE-909-2624-6522	Non-GOB	Requisition #: 10123997
Amount: \$836,539.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$836,539.00	☐ Pending Funding Availability	Vendor #: 600012552

Department: Operations


Roger CayCe, Exec. Director-Operations/Bldg. Comm.

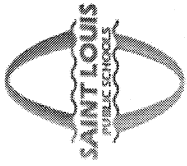

Angela Banks, Interim Budget Director


Enoß Moss, CFO/Treasurer


Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent

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March 18, 2011

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Tom Goodrich

RE: Bid Evaluation Record for RFP# 018-1011 Mullanphy Elementary HAZMAT Abatement

The evaluation began at 3/7/11, 10:00 a.m. and was concluded at 3/9/11 3:00 p.m. The evaluation committee consisted of the following:

Roger L. CayCe	Executive Director of Operations	SLPS
Tom Goodrich	Project Manager	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS
Jeff Faust	Consultant	Environmental Consultants

Bid from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Ahrens Contracting, Inc.	\$980,307	360	No
General Waste Services, Inc.	\$1,021,000	360	No
Cenpro Services	No Bid	0	No
Advanced Environmental Services	\$760,490	400	Yes
Spray Services Inc.	\$1,165,475	340	No

One copy of each evaluation form is on file along with this evaluation record in the operations department.

Tom Goodrich
Construction Project Manager
Operations Department

BID SUMMARY FOR RFP 018-1011 MULLANPHY ELEMENTARY SCHOOL HAZMAT ABATEMENT						
Contractor	Price	M/WBE Participation	SLP/ Past Performance	P Card	Vendor Experience	Scores
Advanced Environmental Services	\$760,490 MBE 40% WBE 5%	Acceptable	Acceptable	Acceptable	Acceptable	100
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
General Waste Services	\$1,021,000 MBE 40% WBE 6%	Acceptable	Acceptable	Acceptable	Acceptable	90
Score	Max 40% (30)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Spray Services	\$1,165,475 MBE 41% WBE 5%	Acceptable	Acceptable	Acceptable	Acceptable	85
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Cenpro Services	No Bid					0
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Ahrens Contracting (Envirotech)	\$ 980,307 MBE 40% WBE 5%	Acceptable (Envirotech and BEST Only)	Acceptable	Acceptable	Acceptable	90
Score	Max 40% (35)	Max 30% (30)	Max 10% (5)	Max 10% (10)	Max 10% (10)	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	

BID SUMMARY FOR RFP 018-1011 MULLANPHY ELEMENTARY SCHOOL HAZMAT ABATEMENT						
Contractor	Price	M/WBE Participation	SLP/SPast Performance	P Card	Vendor Experience	Scores
Advanced Environmental Services	\$760,490	MBE 40% WBE 5%	Acceptable	Acceptable	Acceptable	100
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
General Waste Services	\$1,021,000	MBE 40% WBE 6%	Acceptable	Acceptable	Acceptable	90
Score	Max 40% (30)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Spray Services	\$1,165,475	MBE 41% WBE 5%	Acceptable	Acceptable	Acceptable	85
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Cenpro Services	No Bid					0
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Ahrens Contracting (Envirotech)	\$ 980,307	MBE 40% WBE 5%	Acceptable (Envirotech and BEST Only)	Acceptable	Acceptable	90
Score	Max 40% (35)	Max 30% (30)	Max 10% (5)	Max 10% (10)	Max 10% (10)	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	

BID SUMMARY FOR RFP 018-1011 MULLANPHY ELEMENTARY SCHOOL HAZMAT ABATEMENT						
Contractor	Price	M/WBE Participation	SLSPast Performance	P Card	Vendor Experience	Scores
Advanced Environmental Services	\$760,490	MBE 40% WBE 5%	Acceptable	Acceptable	Acceptable	100
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
General Waste Services	\$1,021,000	MBE 40% WBE 6%	Acceptable	Acceptable	Acceptable	90
Score	Max 40% (30)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Spray Services	\$1,165,475	MBE 41% WBE 5%	Acceptable	Acceptable	Acceptable	85
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Cenpro Services	No Bid					0
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Ahrens Contracting (Envirotech)	\$ 980,307	MBE 40% WBE 5%	Acceptable (Envirotech and BEST Only)	Acceptable	Acceptable	90
Score	Max 40% (35)	Max 30% (30)	Max 10% (5)	Max 10% (10)	Max 10% (10)	
Score						
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	

BID SUMMARY FOR RFP 018-1011 MULLANPHY ELEMENTARY SCHOOL HAZMAT ABATEMENT						
Contractor	Price	M/WBE Participation	SLSPast Performance	P Card	Vendor Experience	Scores
Advanced Environmental Services	\$760,490	Acceptable pending field participation	Acceptable	Acceptable	Acceptable	100
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
General Waste Services	\$1,021,000	Acceptable pending field participation	Acceptable	Acceptable	Acceptable	90
Score	Max 40% (30)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Spray Services	\$1,165,475	Acceptable pending field participation	Acceptable	Acceptable	Acceptable	85
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Cenpro Services	No Bid					0
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Ahrens Contracting (Envirotech)	\$ 980,307	Acceptable pending field participation	Acceptable (Envirotech and BEST Only)	Acceptable	Acceptable	90
Score	Max 40% (35)	Max 30% (30)	Max 10% (5)	Max 10% (10)	Max 10% (10)	
Score						
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	



BOARD RESOLUTION

Date: March 25, 2011

To: Dr. Kelvin R. Adams, Superintendent

From: Roger CayCe, Exec. Director-Operations/Bldg. Comm.

Agenda Item : 04-21-11-12

Information: ☐

Action: ☒

Action to be Approved: Contract

RFP/Bid # 019-1011

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a contract with Ahrens Contracting, Inc. to provide hazardous materials abatement at Jefferson Elementary School. This work shall begin on April 1, 2011 and be completed by August 1, 2011 at a cost not to exceed \$633,949.00 which includes a 10% contingency of \$57,631.00

BACKGROUND: The contractor will remove hazardous materials and old boilers from the main boiler room and abate other areas throughout the school that may be disturbed from the mechanical modernization project. The hazardous materials primarily consist of asbestos and lead paint. During the abatement, the District's hazardous materials consultant will provide oversight and 3rd party air monitoring to ensure the safety of the indoor air. This work will be performed while students are not in class. This project will be funded through the Air Conditioning Mechanical Modernization Bond program.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 502-HE-909-2624-6522	Non-GOB	Requisition #: TBD
Amount: \$633,949.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$633,949.00	☒ Pending Funding Availability	Vendor #: 600008376

Department: Operations

Roger L. CayCe
Roger CayCe, Exec. Director-Operations/Bldg. Comm.

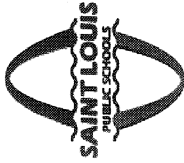
Angela Banks
Angela Banks, Interim Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Mary M. Houlihan
Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent

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March 24, 2011

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Tom Goodrich

RE: Bid Evaluation Record for RFP# 019-1011 Jefferson Elementary HAZMAT Abatement

The evaluation began at 3/18/11, 11:00 a.m. and was concluded at 3/22/11 3:00 p.m. The evaluation committee consisted of the following:

Roger L. CayCe	Executive Director of Operations	SLPS
Tom Goodrich	Project Manager	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS
Jeff Faust	Consultant	Environmental Consultants

Bid from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Ahrens Contracting, Inc.	\$576,318	497	Yes
General Waste Services, Inc.	\$594,700	481	No
Advanced Environmental Services	\$727,777	429	No
Spray Services Inc.	\$912,140	364	No
Midwest Service Group	\$719,110	440	No

One copy of each evaluation form is on file along with this evaluation record in the operations department.

Tom Goodrich
Construction Project Manager
Operations Department

BID SUMMARY FOR RFP 019-1011 JEFFERSON ELEMENTARY SCHOOL HAZMAT ABATEMENT						
Contractor	Price	M/WBE Participation	SLP/SPast Performance	P Card	Vendor Experience	Scores
Advanced Environmental Services	\$727,777	40% MBE 5% WBE	GOOD	YES		
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	85
General Waste Services	\$594,700	40% MBE 5% WBE	GOOD	YES		
Score	Max 40% (35)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	95
Spray Services Inc.	\$912,140	40% MBE 5% WBE	ADEQUATE	Add 3% per pay application		
Score	Max 40% (20)	Max 30% (30)	Max 10% (8)	Max 10% (8)	Max 10% (10)	76
Ahrens Contracting(Envirotech)	\$576,318	40% MBE 5% WBE	Ahrens- NONE, Envirotech- GOOD	YES		
Score	Max 40% (40)	Max 30% (30)	Max 10% (9)	Max 10% (10)	Max 10% (10)	99
Midwest Service Group	\$719,110	40% MBE 5% WBE	ADEQUATE	YES		
Score	Max 40% (30)	Max 30% (30)	Max 10% (8)	Max 10% (10)	Max 10% (10)	88
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	

BID SUMMARY FOR RFP 019-1011 JEFFERSON ELEMENTARY SCHOOL HAZMAT ABATEMENT						
Contractor	Price	M/WBE Participation	SLP/SPast Performance	P Card	Vendor Experience	Scores
Advanced Environmental Services	\$727,777	40% MBE 5% WBE	GOOD	YES		
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	85
General Waste Services	\$594,700	40% MBE 5% WBE	GOOD	YES		
Score	Max 40% (35)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	95
Spray Services Inc.	\$912,140	40% MBE 5% WBE	ADEQUATE	Add 3% per pay application		
Score	Max 40% (20)	Max 30% (30)	Max 10% (8)	Max 10% (8)	Max 10% (10)	76
Ahrens Contracting(Envirotech)	\$576,318	40% MBE 5% WBE	Ahrens- NONE, Envirotech- GOOD	YES		
Score	Max 40% (40)	Max 30% (30)	Max 10% (9)	Max 10% (10)	Max 10% (10)	99
Midwest Service Group	\$719,110	40% MBE 5% WBE	ADEQUATE	YES		
Score	Max 40% (30)	Max 30% (30)	Max 10% (8)	Max 10% (10)	Max 10% (10)	88
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	

BID SUMMARY FOR RFP 019-1011 JEFFERSON ELEMENTARY SCHOOL HAZMAT ABATEMENT						
Contractor	Price	M/WBE Participation	SLPSPast Performance	P Card	Vendor Experience	Scores
Advanced Environmental Services	\$727,777	40% MBE 5% WBE	GOOD	YES		
Score	Max 40% (27)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	87
General Waste Services	\$594,700	40% MBE 5% WBE	GOOD	YES		
Score	Max 40% (38)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	98
Spray Services Inc.	\$912,140	40% MBE 5% WBE	ADEQUATE	Add 3% per pay application		
Score	Max 40% (15)	Max 30% (30)	Max 10% (8)	Max 10% (5)	Max 10% (10)	68
Ahrens Contracting(Envirotech)	\$576,318	40% MBE 5% WBE	Ahrens- NONE, Envirotech- GOOD	YES		
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	100
Midwest Service Group	\$719,110	40% MBE 5% WBE	ADEQUATE	YES		
Score	Max 40% (30)	Max 30% (30)	Max 10% (8)	Max 10% (10)	Max 10% (10)	88

BID SUMMARY FOR RFP 019-1011 JEFFERSON ELEMENTARY SCHOOL HAZMAT ABATEMENT						
Contractor	Price	M/WBE Participation	SLP/SPast Performance	P Card	Vendor Experience	Scores
Advanced Environmental Services	\$727,777	40% MBE 5% WBE	GOOD	YES		
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	85
General Waste Services	\$594,700	40% MBE 5% WBE	GOOD	YES		
Score	Max 40% (35)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	95
Spray Services Inc.	\$912,140	40% MBE 5% WBE	ADEQUATE	Add 3% per pay application		
Score	Max 40% (20)	Max 30% (30)	Max 10% (8)	Max 10% (8)	Max 10% (10)	76
Ahrens Contracting(Envirotech)	\$576,318	40% MBE 5% WBE	Ahrens- NONE, Envirotech- GOOD	YES		
Score	Max 40% (40)	Max 30% (30)	Max 10% (9)	Max 10% (10)	Max 10% (10)	99
Midwest Service Group	\$719,110	40% MBE 5% WBE	ADEQUATE	YES		
Score	Max 40% (30)	Max 30% (30)	Max 10% (8)	Max 10% (10)	Max 10% (10)	88
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	

BID SUMMARY FOR RFP 019-1011 JEFFERSON ELEMENTARY SCHOOL HAZMAT ABATEMENT						
Contractor	Price	M/WBE Participation	SLP/SPast Performance	P Card	Vendor Experience	Scores
Advanced Environmental Services	\$727,777	40% MBE 5% WBE	GOOD	YES		
Score	Max 40% (27)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	87
General Waste Services	\$594,700	40% MBE 5% WBE	GOOD	YES		
Score	Max 40% (38)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	98
Spray Services Inc.	\$912,140	40% MBE 5% WBE	ADEQUATE	Add 3% per pay application		
Score	Max 40% (15)	Max 30% (30)	Max 10% (8)	Max 10% (5)	Max 10% (10)	68
Ahrens Contracting(Envirotech)	\$576,318	40% MBE 5% WBE	Ahrens- NONE, Envirotech- GOOD	YES		
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	100
Midwest Service Group	\$719,110	40% MBE 5% WBE	ADEQUATE	YES		
Score	Max 40% (30)	Max 30% (30)	Max 10% (8)	Max 10% (10)	Max 10% (10)	88



BOARD RESOLUTION

Date: March 21, 2011

To: Dr. Kelvin R. Adams, Superintendent

From: Althea Albert-Santiago, Director, Food Service

Agenda Item : 04-21-11-13

Information: ☐

Action: ☒

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a Memorandum of Understanding (MOU) with the University of Missouri Extension to provide nutrition education in the St. Louis Public Schools and to participate in community health awareness activities. The MOU will be for the period May 1, 2011 to June 30, 2012.

BACKGROUND: The nutrition education program includes lessons for students grades 1-12. The program is currently in 17 schools and has been very well received by staff and students.

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy: IV.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:	
Amount:			
Fund Source:		Requisition #:	
Amount:			
Fund Source:		Requisition #:	
Amount:			
Cost not to Exceed: \$	0.00	☐ Pending Funding Availability	Vendor #:

Department: Food Services

Althea Albert-Santiago
Althea Albert-Santiago, Director, Food Service

Angela Banks
Angela Banks, Interim Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent

Mary M. Houlihan
Mary M. Houlihan, Dep. Supt., Operations

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MEMORANDUM OF UNDERSTANDING
(NON-FUNDRAISING)

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and the _____ University of Missouri Extension _____ (“Agency”) on this _1st_ day of _May_, 2011__.

The purpose of this Memorandum of Understanding is to establish a partnership between _University of Missouri Extension_____ and the St. Louis Public Schools in order to:
provide nutrition education in the St. Louis Public Schools and to participate in community health awareness activities.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written

confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPs:

- (a) Provide a staff member to be present and aid in the supervision of the classroom during FNEP programming.
 - (b) Provide a quiet space for nutrition education activities which is favorable to learning.
 - (c) Work to schedule classes to assure an efficient use of time.
 - (d) Provide in-kind documentation (match) verification.
- St. Louis Public Schools authorizes that Althea Albert-Santiago, Health & Wellness Coordinator and Director of Food Service to work as a contact point for St. Louis Public Schools.

6. Obligations of Agency:

- (a) Provide a series of lessons appropriate for the grade level that meet the Missouri Grade Level Expectations.
- (b) Notify the agency of any schedule changes or absences that will result in a cancellation of classes for the day.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

- (a) Will provide nutrition education to over 100 students during the school year.

- (b) The Agency will evaluate nutrition education programming at the end of each session.
- (c) The Agency will keep current records of SLPS students participating in Mo Extension Nutrition programs and submit a monthly all students participating in the program.
-
-
-

8. Term and Termination: The term of the MOU will be fourteen months from the Effective Date, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

University of Missouri Extension

By: _____
Name: _____
Title: _____

By: Sue Wille
Name: Sue Wille
Title: Program Coordinator



BOARD RESOLUTION

Date: March 21, 2011

To: Dr. Kelvin R. Adams, Superintendent

From: Althea Albert-Santiago, Director, Food Service

Agenda Item : 04-21-11-14

Information: ☐

Action: ☒

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a Memorandum of Understanding (MOU) with Operation Food Search to provide evidence-based nutrition education in the St. Louis Public Schools and to establish a cooperative relationship to implement the Agency's child feeding program, Operation Backpack. The MOU will be for the period May 1, 2011 to June 30, 2012.

BACKGROUND: The nutrition education program includes lessons for students grades 1-12. Operation Backpack will be implemented with Operation Food Search providing feedback on the acceptability of the food provided and how the food was used.

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy: IV.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:	
Amount:			
Fund Source:		Requisition #:	
Amount:			
Fund Source:		Requisition #:	
Amount:			
Cost not to Exceed: \$ 0.00	☐ Pending Funding Availability	Vendor #:	

Department: Food Services

Althea Albert-Santiago
Althea Albert-Santiago, Director, Food Service

Mary M. Houghan
Mary M. Houghan, Dep. Supt., Operations

Angela Banks
Angela Banks, Interim Budget Director

Anders Moss
Anders Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

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MEMORANDUM OF UNDERSTANDING (NON-FUNDRAISING)

This Memorandum of Understanding ("MOU") is entered into by and between the Saint Louis Public Schools ("SLPS") and the Operation Food Search ("Agency") on this 1st day of May, 2011.

The purpose of this Memorandum of Understanding is to establish a partnership between Operation Food Search and the St. Louis Public Schools in order to provide evidence-based nutrition education to the student population at the SLPS. In addition to nutrition education, the purpose of this MOU to formally establish a cooperative relationship with SLPS staff in implementing the Agency's child feeding program, Operation Backpack.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPS:

(a) SLPS will provide the space, participants and staff needed to implement successful nutrition education programming

(b) SLPS will provide the space, participants and staff needed to implement the Operation Backpack. SLPS will adhere to the Agency's guidelines/standards for administering the Operation Backpack program.

(c) _____

(d) The terms of the document titled _____ and attached hereto as Exhibit A are also incorporated herein, except where specifically noted.

6. Obligations of Agency:

(a) Within the means of the Agency, will provide evidence-based nutrition education to various SLPS schools requesting nutrition education programming. The Agency will provide all materials need to administer and implement nutrition education programming.

(b) Within the means of the Agency, will provide a weekend child feeding program, Operation Backpack, to various SLPS schools requesting the program.

(c) _____

(d) The terms of the document titled _____ and attached hereto as Exhibit A are also incorporated herein, except where specifically noted.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

- (a) The Agency will evaluate nutrition education programming at the end of each session.
- (b) The Agency will keep current records of SLPS students participating in Operation Backpack. The agency will conduct personal interviews with a sample of students participating in Operation Backpack. The interview will provide the Agency with important feedback information, such as acceptability of food provided, how food was used, and simply did they use the food provided.

(c) _____

8. Term and Termination: The term of the MOU will be Fourteen Months from the Effective Date, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

Operation Food Search

By: _____
Name: _____
Title: _____

By: ***Leslie Bertsch***
Name: Leslie Bertsch
Title: Nutrition Education Manager



Board Resolution

Date: March 28, 2011
To: Dr. Kelvin R. Adams, Superintendent
From: Mary M. Houlihan, Dep. Supt., Operations

Agenda Item: 04-81-11-15
Information: _____
Action: X

Action to be Approved:

☒ Policy Adoption/Change

Other Transaction Descriptors: _____

SUBJECT:

To approve the adoption of a four day work week for the month of July 2011. Employees will work 10 hour days Monday through Thursday of each week and all District buildings will be closed on the five Fridays in the month of July (July 1, July 8, July 15, July 22, and July 29).

BACKGROUND:

Cost savings are calculated based on the projected savings on electricity, gas, sewer and water.

Accountability Plan Goal:	Goal III: Facilities, Resources Support	Objective/Strategy:	Ill.C.
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FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Fund Code) - (Function) - (Object Code)			
Fund Source:	-	-	-
Amount:			
Fund Source:	-	-	-
Amount:			
Fund Source:	-	-	-
Amount:			
Cost not to Exceed:	\$	-	

Requisition #:

Requisition #:

Requisition #:

Pending Funding Availability

Vendor #:

Department: _____

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: March 29, 2011
To: Special Administrative Board
From: Dr. Kelvin R. Adams

Agenda Item : 04-21-11-16
Information: ☐
Action: ☒

Action to be Approved: Policy

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

High School Choice Policy
Proposed New SAB Policy #5117.2

SUBJECT:

To approve the adoption of a comprehensive policy on the selection of high school of choice (High School Choice Policy Proposed New SAB Policy #5117.2) by graduating eighth grade students currently enrolled in SLPS.

BACKGROUND:

The purpose of this comprehensive policy is to establish the criteria for allowing eighth grade students to select a high school of their choice with SLPS. This policy is in line with the Superintendent's "Creating Great Options".

Accountability Plan Goals: Goal V: Governance

Objective/Strategy:

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function-- 6411 Object Code)

Fund Source:		Requisition #:	
Amount: -0-			
Fund Source:		Requisition #:	
Amount:			
Fund Source:		Requisition #:	
Amount:			
Cost not to Exceed:	☐ Pending Funding Availability	Vendor #:	

Department: Superintendent's Office

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

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SLPS

**Title: HIGH SCHOOL CHOICE POLICY
Proposed New SAB Policy #5117.2**

Date Adopted: March 31, 2011

Policy:

THE SUPERINTENDENT RECOMMENDS THE FOLLOWING:

The adoption of a comprehensive policy on the selection of a high school of choice by graduating eighth grade students currently enrolled in the SLPS.

PURPOSE:

The purpose of this comprehensive policy is to establish the criteria for allowing eighth grade students to select a high school of their choice within the SLPS. High quality schools are filled with students who want to be there, and one of the easiest ways to improve a school and academic achievement is to allow students to select a comprehensive high school of their choice.

POLICY TEXT:

Eighth grade students not assigned to a magnet or choice high school will have the opportunity to select one of the four comprehensive high schools (Beaumont, Roosevelt, Sumner, Vashon) the student would like to attend as a freshman in fall semester of their freshman year. Each year thereafter, the student will declare their intent to return to the school.

PROCEDURES:

Qualifying eighth grade students will be given an opportunity to select four (4) SLPS comprehensive high schools and rank their selections as first choice, second choice, third choice, and fourth choice.

Students will be enrolled into the high school of their choice on a first come, first serve basis.

Students who are unable to attend their first high school of choice due to lack of vacancy may be enrolled in their second high school of choice, if their second school of choice is unavailable, the student may be enrolled in their third school of choice, if their third school of choice is unavailable, the student may be enrolled in their fourth choice.

APPLICATION PROCESS:

The student will declare their intent to participate in the choice selection process by completing the Choice Selection Application no later than _____ and submitting the application to the Office of Recruitment and Counseling.

Students will be notified by mail if their first choice has been approved. Students whose first choice is unavailable will be notified and the next selection on the student's application will be processed until the student is assigned a high school. Students who do not complete the Choice Selection Application by the deadline will automatically be enrolled in the high school they would have regularly attended based on the student's residency.

TRANSPORTATION:

Transportation of students will be provided at the district's expense, consistent with SAB Policy P3541 – Student Transportation Services. There will not be any limitations based on proximity of residence to the school.

The district reserves the right to assign students enrolled in this district to schools that are best suited for the student in the best interest of the student, the district and the community.

References

School Attendance Areas – Student Assignments Policy 5117.1
Transfers to Other Schools Policy R5119.1
Adjustment Transfer Policy R5119.2
Student Transportation Services P3541.1
Enrollment and Attendance Data Policy R5115.4
Suspension, Disciplinary Transfer and Expulsion of Students with Disabilities Policy P5114.2
Admission of Students by Transfer or Grade Certificate Policy R5111.5
Admission and Assignment of Students Policy P1111.1a
Instruction of Atypical Students – Homeless – Placement, Enrollment and Transportation Policy R6171.3.1
Student Discipline Policy P5131.1 and R5131.1

Legal: Sections 162.670 -.995, 163.161, 167.241 -.251, 178.510, 301.010, 302.272, 304.050, 304.060 RSMo.
Individuals with Disabilities Education Act (20 U.S.C. §1400 et seq.) Missouri Pupil



BOARD RESOLUTION

Date: March 29, 2011

To: Special Administrative Board

From: Dr. Kelvin R. Adams

Agenda Item : 04-21-11-17

Information: ☐

Action: ☒

Action to be Approved: Policy

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

BUSINESS AND INSTRUCTIONAL OPERATIONS

Academic and Business Operations
Closing/Reconstitution of school buildings

SUBJECT:

To approve the adoption of a policy for the Business and Instructional Operations – Academic and Business Operations as it relates to Closing/Reconstitution of School Buildings.

BACKGROUND:

This policy is in line with the Superintendent's "Creating Great Options". The Special Administrative Board may close, reconstitute, or consolidate schools for academic or non-academic reasons to provide students with high quality academic opportunities in a supportive atmosphere.

Accountability Plan Goals: Goal V: Governance

Objective/Strategy:

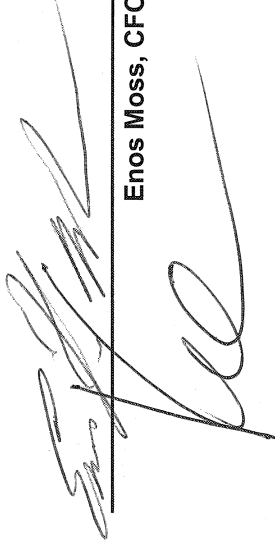
FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount: -0-		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed:	☐ Pending Funding Availability	Vendor #:

Department: Superintendent's Office



Angela Banks, Interim Budget Director



Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

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BUSINESS AND INSTRUCTIONAL OPERATIONS Academic and Business Operations

Closing/Reconstitution of school buildings

The Special Administrative Board of the St. Louis Public School District may close, reconstitute, or consolidate district school(s) for academic or non-academic reasons in order to provide students high quality academic opportunities in a supportive educational atmosphere. Any school building whose academic performance and/or enrollment are declining shall be considered for closing, reconstitution, or consolidation. The Superintendent or his/her designee shall provide the Special Administrative Board with an annual report identifying schools for possible closure, reconstitution, or consolidation. The report shall include a statement of the reason for closure, reconstitution, or consolidation citing one or more of the reasons set forth below. The report shall be a public document available for review by the public.

The Board may decide to close any school(s) based on:

1. Academic Performance; or
2. Space Utilization; or,
3. Physical Condition of Building; or.
4. Alternative Use of School Facilities; or
5. Maintain Geographic Feeder Patterns; or,
6. Declining Enrollment/Lack of Work; or,
7. Insufficient Funds; or,
8. Sale/Lease of Property.

The following guidelines shall be taken into consideration when identifying schools for closure; however, these guidelines shall not serve to limit or narrow the Special Administrative Board's power to close, reconstitute, consolidate, or change the academic focus of schools. Conditions may not permit giving equal weight to all factors; therefore, all decisions shall be based on overall balance as determined by the administration and the Special Administrative Board.

School Closing For Academic Reasons:

1. The Board may decide to close any school(s) failing to make Adequate Yearly Progress as defined by the No Child Left Behind Act, 20 U.S.C. Sec. 6316.
2. The Board may decide to close any school(s) failing to make adequate academic progress as demonstrated by Missouri MAP Reading and Math scores that fail to meet safe-harbor or school-based targets.
3. The Board may decide to close any school(s) that fails to maintain a 93% attendance rate or increase the attendance rate by at least 2% from the previous year.

4. The Board may decide to close any high school(s) offering Advance Courses are determined not to meet MSIP standards.
5. The Board may decide to close any high school(s) offering CTE courses that are determined not to meet MSIP standards.
6. The Board may decide to close any high school failing to increase the percentage of seniors achieving a score of at least 21 and increase the overall average ACT from the previous year.
7. The Board may decide to close any high school failing to increase the graduation rate over the previous year.
8. The Board may decide to close any that fails to increase EOC scores to the target level or increase scores from the previous year.

School Closing For Non-Academic Reasons:

1. **Space Utilization** (under utilization of space at school to be closed, or determination that schools in close proximity is not being utilized in the most efficient, cost effective manner.
2. **Physical Condition of Building.** The physical condition of the building(s), including the cost to repair safety hazards and make structural changes necessary to ensure compliance with all city, state and federal laws, makes continued operation of the site cost-prohibitive, unsafe, or impractical.
3. **Alternative Use of School Facilities.** The Board may close school(s) to create space to accommodate community/school collaborations, other district educational/programmatic initiatives, to open a new school, or to expand an existing school.
4. **Maintain Geographic Feeder Patterns.** The Board may close school(s) to assure K-12 continuity.
5. **Declining Enrollment/Lack of Work.** The Board may close school(s) based on declining enrollment within the school district and/or a decline in available work.
6. **Insufficient Funds.** The Board may close school(s) based on a lack of available fiscal resources as determined by the Special Administrative Board.
7. **Sale/Lease of Property.** The Board may close school(s) to affect the sale or lease of property for the benefit of the public and immediate surrounding community, including sale/lease of property to private schools and/or charter schools.

School Closing Procedures:

The Superintendent or his/her designee may recommend school closings to the Special Administrative Board for any of the reasons set forth in this policy.

1. The Superintendent shall provide notice to the public of his/her proposal to close a school or schools no later than _____.
2. The notice shall state whether the closure is for academic or non-academic reasons and shall site the basis for the decision.
3. Prior to public notice of the closure, the Superintendent or his/her designee shall provide notice to the principal and staff in the school(s) proposed for closure.
4. The Special Administrative Board shall convene at least one forum or meeting at a location designed to accommodate participation by persons in the affected schools.
5. Concurrent with the notice to close schools, the Superintendent shall provide the Board with a plan to accommodate the education needs of students enrolled at any closed school.
6. Students attending schools closed for academic reasons will be reassigned to a higher performing school or to schools with available space that can meet their educational needs (including special and bilingual education).
7. Students attending schools closed for non-academic reasons shall be assigned to a school or schools with available spaces that can meet their educational needs (including special and bilingual education).
8. Students with disabilities at a neighborhood school closed pursuant to this policy will be placed at the closest school to their homes that can implement their Individualized Education Plan. Students with disabilities at a non-neighborhood school closed pursuant to this policy shall be placed at the neighborhood school or the closest school to their homes that can implement their Individualized Education Plan.

Reassignment of Teachers Assigned to Closed Schools:

1. Tenured teachers at schools closed for academic reasons shall be reassigned to other District locations in accordance with District policy and the laws of the State of Missouri.
2. Non-certified staff hired before August 28, 2009, assigned to schools closed for academic reasons shall be reassigned to other District locations in accordance with District policy and the laws of the State of Missouri.
3. Tenured teachers at schools closed for declining enrollment and/or insufficient funds may be subject to involuntary layoff in accordance with Section 168.221, RSMo.
4. Non-certified staff hired before August 28, 2009, assigned at schools closed for declining enrollment, insufficient funds, and/or lack of work may be subject to involuntary layoff in accordance with Section 168.291, RSMo.